



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	Government Degree College Bichhua, Chhindwara (M.P.)
Name of the head of the Institution	Dr. Rajendra Prasad Yadav
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07162299108
Mobile no.	9425425968
Registered Email	hegcbicchh@mp.gov.in
Alternate Email	yadavrp2007@yahoo.co.in
Address	GOVERNMENT COLLEGE BICHHUA, CHHINDWARA, MADHYA PRADESH
City/Town	Bichhua
State/UT	Madhya Pradesh
Pincode	480111

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Pooja Tiwari			
Phone no/Alternate Phone no.		07162299108			
Mobile no.		7974688373			
Registered Email		hegcbicchh@mp.gov.in			
Alternate Email		tiwaripooja494@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.mphighereducation.nic.in/Portal/Handlers/AOAR_ReportByID.ashx?ID=434">http://www.mphighereducation.nic.in/Portal/Handlers/AOAR_ReportByID.ashx?ID=434</a>			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://www.mphighereducation.nic.in/InstitutePortal/Public/Notice_Details.aspx?id=NTQ3Nw==&amp;InstId=NDE2">http://www.mphighereducation.nic.in/InstitutePortal/Public/Notice_Details.aspx?id=NTQ3Nw==&amp;InstId=NDE2</a>			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.07	2017	09-Jun-2017	08-Jun-2022
6. Date of Establishment of IQAC			23-Aug-2012		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by		Date & Duration		Number of participants/ beneficiaries	

IQAC		
Hariyali Mahotasav (Pipal Tree Plantation)	02-Aug-2019 19	56
Preparation of Interview for Competitive Examination	26-Nov-2019 1	31
Motivational Speech	21-Oct-2019 1	60

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government Degree College Bichhua, Chhindwara	Stationery	MP Government	2019 365	29700
Government Degree College Bichhua, Chhindwara	Sc/St Books Stationery	MP Government	2019 365	405314
Government Degree College Bichhua, Chhindwara	Electricity Expense	MP Government	2019 365	96861
Government Degree College Bichhua, Chhindwara	DPF & GPF Payment	MP Government	2019 365	284000
Government Degree College Bichhua, Chhindwara	Gaon Ki Beti Yojna	MP Government	2019 365	2385000
Government Degree College Bichhua, Chhindwara	World Bank Project	MP Government	2019 365	194381
Government College Bichhua	Salary	MP Government	2019 365	11127797
Government Degree College Bichhua, Chhindwara	Guest Faculty Honorarium	MP Government	2019 365	15868520
Government Degree College Bichhua,	Medical Reimbursement	MP Government	2019 365	9110

Chhindwara

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

Yes

If yes, mention the amount

200000

Year

2023

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Educational Tour Program was organized on 05/01/2020 to a place Tamiya: a Place of cultural, historical, geographical and Biological importance under MP Higher Education Quality Improvement Program

Seminar on importance of Career Planning in life and its aspects has been held on 30/07/2019 in which 22 students participated and got benefited.

Seminar held on 19/09/2019 on the importance of academic Subjects in competitive examinations in which 296 were benefited.

Subject wise motivational speech for self employment such as employment opportunities in computer, Talley and Marketing, etc.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action

Achivements/Outcomes

Subject wise motivational speech for self employment such as employment

Subject wise motivational speech for self employment such as employment

opportunities in Computer Talley and Marketing, etc will be held by Swami Vivekanand Career Guidance Cell.	opportunities in computer, Talley and Marketing, etc. has been held from 03/08/2019 to 22/08/2019 by various Departments under the aegis of Swami Vivekanand Career Guidance Cell.
A Seminar on the importance of academic Subjects in competitive examinations will be held in the Month of September.	Seminar held on 19/09/2019 on the importance of academic Subjects in competitive examinations in which 296 were benefited and another seminar on importance of Career Planning in life and its aspects has been held on 30/07/2019 in which 22 students participated and got benefited.
Educational Tour Program will be organized.	Educational Tour Program was organized on 05/01/2020
Motivational Speech to students for becoming Career Volunteers will be organized by Swami Vivekanand Career Guidance Cell .	Motivational Speech to Students for Career Volunteers has been held by Commerce Department on 21/10/2019 under the aegis of Swami Vivekanand Career Guidance Cell in which 60 students participated.
Plantation Drive will be held	Peepal Tree Plantation Drive has been held from 01/08/2019 to 20/08/2019
Cultural Activities will be organized	Various Cultural Activities such as Debate on Water Conservation, Environmental Issues, Global Wa 01/08/2019rming, Preventing Use of Polythene, Essay Writing, Painting etc. has been organized from to 20/08/2019 under Hariyali Mahotsav
An Interview Training Program for Competitive Examinations shall be organized by the Swami Vivekanand Career Guidance & Placement Cell of the college.	An Interview Training Program for Competitive Examinations has been organized by the Swami Vivekanand Career Guidance & Placement Cell of the college on 26/11/2019 in which 31 students participated and got benefited.
National Quiz will be organized by various Departments of the college.	1. Departments of Political Science & Chemistry jointly organized an ONLINE QUIZ- "Covid-19: Pandemic Between Union & Science" under the aegis of IQAC on 19/05/2020. 2. Departments of Sociology & Physics jointly organized an ONLINE QUIZ- "National Quiz on Higher Education System of India" under the aegis of IQAC from 01/06/2020 to 10/06/2020. 3. Sports Department organized an ONLINE QUIZ- "National Level ONLINE Quiz on Wellness" on 09/06/2020.
National Level Seminars/Research Seminars of various subjects shall be organized.	Webinar has been held by the Department of Botany on Frontier Challenges Amelioration for Environment and Life Science on 16th and 17th May, 2020inar has been held by the Department of

Botany on Frontier Challenges  
Amelioration for Environment and Life  
Science on 16th and 17th May, 2020

Enrollment of students for Career  
Volunteers by Swami Vivekanand Career  
Guidance Cell .

Enrollment of students for Career  
Volunteers has been held on 22/08/2019  
by Swami Vivekanand Career Guidance  
Cell in which 29 students have been  
enrolled .

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<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	18-Jun-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Online Procurement of Goods and Services through GeM. • The College uses Govt. of Indias Public Finance Management System (PFMS)• Accounting Software(Tally) for all financial data and management of accounting records. • Regular Reporting and Approval of the Governing Body of the College. • Annual Academic Review Meeting to take stalk of the academic infrastructure, academic facilities and achievements of the College and plan for the next academic session. • Student Management System which collects all data related to Student Life Cycle Enrolment including Admission and Fees. • Online Monthly Salary Slips sent to the Faculty • Student Internal Assessment System, which maintains Attendance Data, Class Tests and Internal Assessment Component of Final Examination. Library management through SOUL Software to automate all the housekeeping operations of library.

Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

All the faculties of the college maintain Daily Diary which is mandatory as per Rules of M.P. Higher Education Department. In this Daily Diary he/she has to plan weekly teaching schedule. Both Head of the department and principal keeps supervision on the teaching work of the faculties. The Resource persons are invited for guest lecture on respective subjects. The different areas of syllabus are covered in online video on various topics which are displayed to the students. Apart from this, respective Departments prepare and present their PPTs which are also displayed to the students. Free of cost tutorial and extra classes are conducted for students from different streams, as per directives issued by MP Higher Education Department, Bhopal. As a part of pedagogy, Question Papers of previous years and online videos pertaining to various subject are being made available for the students by the respective Departments and Faculties.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Employment Orientation Training Programme	0	30/12/2019	30	Yes	Yes

### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	152	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	Nil
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Biology/Maths	60
BA	Arts	30
BCom	Commerce	3
MA	Arts	18
MSc	Botany/Chemistry	30
MCom	Commerce	4
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The college has a Feedback System in which Feedback is collected from all students, alumni and parents. Feedback covers various areas such as curriculum, teaching-learning, admission process, library, personality development. The Feedback Form is collected at the end of every semester/year. The feedback form incorporates depth of knowledge of the subject, teaching skills of teachers, sincerity, commitment syllabus coverage, and ability to command and control the class, online admission process, availability of books of various subjects, overall development student personality. The information collected through feedback is analyzed by the HODs of various departments. In the analysis the HODs compare the data collected in the current year with those of the previous year. If any deficiency is noticed, it is brought to the notice of Principal. The principal suggests necessary steps for improvement. The Feedback findings are communicated to the respective HODs and faculties for necessary improvement. Faculty members are appraised by the principal in respect of syllabus completion, teaching, library, sports facilities and support towards the betterment of students. Based on feedback form, various stakeholders such as students, alumni and parents are also invited to give their suggestions and further improvements are made as per the Feedback and Suggestions received from various stakeholders.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Commerce	40	24	24
MA	Geography	45	36	33
MA	Sociology	50	47	47



MA	Political Science	50	46	45
MA	Hindi	30	8	8
MA	English	30	7	7
MA	Economics	40	32	32
BCom	Commerce	90	16	16
BSc	Biology	150	157	150
BA	Arts	840	312	312
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	512	284	45	41	45

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
45	45	71	7	7	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a support service available to all the students in college. In this college students are grouped and assigned to the care of future members for mentoring. The faculty plays a role of an adviser to maintain a personal development relationship with the mentee and involves in good communication and psychological support relevant to teaching learning career and professional development. The faculty helps the students to develop as whole person to expand and realize potentialities, skill development with support and guidance. In this college, this process being from the day when the student takes admission. A register has been maintained to maintain the development of the students by the concerned teacher. This provides academic growth and progress of the students and timely suggestions are invited from parents and students and suggests ways in which parent can be more supportive.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1885	45	1 : 42

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

45	34	11	30	21
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Twinkle Solanki	Assistant Professor	Indian Science Congress Association
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	C085	3rd Year (Biology)	16/09/2020	14/11/2020
BA	C028	3rd Year	16/09/2020	05/11/2020
BCom	C032	3rd Year	16/09/2020	30/10/2020
MA	C005	4th Semester	16/09/2020	19/11/2020
MA	C026	4th Semester	16/09/2020	24/11/2021
MA	C018	4th Semester	16/09/2020	19/11/2020
MSc	C043	4th Semester	16/09/2020	24/11/2020
MSc	C044	4th Semester	16/09/2020	24/11/2020
MCom	C031	4th Semester	16/09/2020	27/11/2020
MA	C006	4th Semester	16/09/2020	21/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the instructions of the M.P. Higher Education Department, continuous internal evaluation is done by concerned faculty of respective departments. On the basis of periodic internal assessment marks are given. At the start of academic session, specific number of hours are assigned to each subject internal tests, project reports are scheduled. It also includes orientation for the newly admitted students. Records of all these activities are maintained department-wise.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar prepared by the M.P. Higher education Department, Bhopal is followed. It includes number of teaching days, vacations and schedule of examinations.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://www.mphighereducation.nic.in/InstitutePortal/Public/Document\\_Details.aspx?id=NDIwMw==&InstId=NDE2](http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=NDIwMw==&InstId=NDE2)

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C043	MSc	Botany	16	16	100
C031	MCom	Commerce	9	9	100
C007	MA	Geography	6	6	100
C018	MA	Political Science	12	12	100
C026	MA	Sociology	19	19	100
C008	MA	Hindi	10	10	100
C005	MA	Economics	6	6	100
C032	BCom	Commerce	36	31	86.11
C028	BA	Arts	209	209	100
C085	BSc	Science	112	109	97.32

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://www.mphighereducation.nic.in/InstitutePortal/Public/Document\\_Details.aspx?id=NDIwMg==&InstId=NDE2](http://www.mphighereducation.nic.in/InstitutePortal/Public/Document_Details.aspx?id=NDIwMg==&InstId=NDE2)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Biodiversity Board Madhya Pradesh	1	0.5
Minor Projects	365	Biodiversity Board Madhya Pradesh	1	0.5
Minor Projects	365	Govt.College Bichhua	0.1	0.1
Minor Projects	365	Govt.College Bichhua	0.1	0.1
Minor Projects	365	Govt.College Bichhua	0.1	0.1
Minor Projects	365	Govt.College Bichhua	0.1	0.1

Minor Projects	365	Govt.College Bichhua	0.1	0.1
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights: Patent, Trademark and Copyright	Political Science	06/01/2020
Webinar ,The Occasion of Human Rights Day	Political Science	10/12/2020
International Day of Women and Girls in Science	Woman Cell	11/02/2020
International Women’s Day	Woman Cell	08/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Null	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Null
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Sociology	6	5.5
National	Sociology	2	5.5
International	Library	1	5.5
International	Chemistry	1	5.6
International	Political Science	1	7.17
<a href="#">View Uploaded File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany (Chapters in Book)	4
Botany (Book)	1
Sociology (Chapters in Book)	2
Political Science (Chapters in Book)	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2019	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Null	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	6	1	0
Presented papers	1	0	0	0
Resource persons	0	1	0	0
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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Teachers day	NSS Unit Bichhua	15	70
Cleanness Program	NSS Unit Bichhua	15	37
Plantation	NSS Unit Bichhua	15	60
NSS Camp	NSS Unit Bichhua	15	50
Plantation	NSS Unit Bichhua	15	40

Swasth Rally	NCC Unit Bichhua	15	40
Aids Diwas	NCC Unit Bichhua	15	30
Cleanness Program	NCC Unit Bichhua	15	37
Plantation	NCC Unit Bichhua	15	32
Awareness Program	NCC Unit Bichhua	15	35
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Plantation	NSS Unit Bichhua	Plantation	15	20
NSS Camp rat	NSS Unit Bichhua	NSS Camp rat	15	50
Plantation	NSS Unit Bichhua	Plantation	15	16
Health and fitness awareness	NCC Unit Bichhua	Swasth Rally	15	20
Aids Awareness	NCC Unit Bichhua	Aids Diwas	15	16
Swachh Bharat	NCC Unit Bichhua	Cleanness Program	15	20
Plantation	NCC Unit Bichhua	Plantation	15	16
Health awareness	NCC Unit Bichhua	Awareness Program	15	15
Teachers day	NSS Unit Bichhua	Teachers day	15	32
Cleanness Program	NSS Unit Bichhua	Cleanness Program	15	34
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Personality Development Soft Skill Traninig	152	Swami Vivekanand Career Guidance Scheme ,Bhopal	30

Importance of Academic Subjects in the Preparation of Competitive Examination	187	Govt.College Bichhua, Chhindwara M.P.	01
Educational Tour,Patalkot	100	Govt.College Bichhua, Chhindwara M.P.	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Educational Tour	MOU	Patalkot Tourist Information Center	05/03/2020	05/03/2020	100
One day seminar on preparation of competitive examination	MOU	Vass IAS Academy Chhindwara (M.P) 93103 02293, Director, VAAS IAS ACADEMY, CHHINDWARA BRANCH	04/02/2019	04/02/2019	187
Personality Development Soft Skill Training	MOU	NIIT Foundation, District Learning Center, Chhindwara 94243 17909, NIIT Cluster Head, Chhindwara, Mr. Vijay Kusumbay	30/12/2019	01/02/2020	152
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIIT	10/10/2018	Personality Development Soft Skill Training	152

		-2019-20	
Vass IAS Academy	04/10/2019	Importance of academic subjects in preparing for competitive exams and information about employment opportunities	187
Patalkot Tourist Information Center	05/03/2020	Educational Tour	100
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25684962	19509963

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11083	550162	0	0	11083	550162



Reference Books	234	120394	0	0	234	120394
Journals	4	30000	0	0	4	30000
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Null
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	<a href="#">0</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
113	113	4	4

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The funds are allocated by MP Higher Education Department, Government of M.P. The funds are given by the Government for basic needs and requirements of the college. At the same time college has Jan Bhagidari Samiti (JBS) which also financially assists. Fund is utilized to fulfill needs of college the fund is used as per store purchase rules of MP Govt. This Samiti helps college to fulfill needs of students facilities. This Samiti works as per MP higher education department, Bhopal directives. It supports to purchase sports material and equipment computers and funds for renovation of classrooms. This

facility is being used for students and works as support system for their overall development. The college has five Laboratories in Physics, Chemistry, Zoology, Botany Geography Departments and are equipped with all necessary apparatus. The college has well organized Library, Sports Room Sports Gymnasium. The college has a functional IQAC with different cells committees within it like Women Cell, Human Rights Cell, Career Guidance, Personality Development Placement Cell, Academic Quality Upgradation Cell, Examination Quality Upgradation Cell, IT Cell, Media Publication Cell, Finance Accounts Cell, Administrative Management Cell, Student Grievance Redressal Cell etc. The college has various Standing Adhoc Committees also. The college has Smart Class Rooms equipped with interactive board LCD projector. The College has other physical facilities such as Water Cooler, Fire Extinguisher, R.O., Library Software, Suggestion Box, Notice Board, Sanitizer, Inverter, Solar Power enabled Light system in the college campus.

<http://www.mphighereducation.nic.in/gdcbichhua>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	All scheme of the Institute	2680	13603450
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial coaching	01/10/2019	709	Faculties of Government College Bichhua
Workshop on Personality Development	15/05/2019	50	Faculties of Government College Bichhua
Training on personality Development and Soft Skill	30/12/2019	154	Naronha Prashasan Academy, Bhopal
Lecture on overlearning	27/01/2020	64	Faculties of Government College Bichhua
One day Training program on Communication Skill	19/01/2019	11	Faculties of Government College Bichhua
Online English Spoken course	13/12/2021	60	Mrs. Shazia Sirdeshmukh, Fusion Academy, NewDelhi

Hindi Upyogita	14/09/2021	53	Smt Shashi Uikey Deptt. of Hindi, Government College, Bichhua Dist. MP.
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Enrollment of students as Career Volunteers	29	29	Nil	Nil
2019	Career Guidance Seminar: Importance of academic subjects in competitive Exams- 19-09-2019	296	296	Nil	Nil
2019	Short term employment oriented training for students: Personality Development and Soft Skills- 30-12-2019 to 01-02-2020	152	152	Nil	Nil
2019	Importance of Career Planning in Life	9	9	Nil	Nil
2019	Employment through Geography, Hindi and English	53	53	Nil	Nil
2019	Utility of Botany and Zoology for employment	34	34	Nil	Nil
2019	Employment in	71	71	Nil	Nil

	Accounting Talley and Marketing				
2019	Employment through Political Science, Economics and Sociology	29	29	Nil	Nil
2019	Importance of Career Planning in Life and its various aspects	22	22	Nil	Nil
2019	Motivational Speech: Subject/Faculty wise- Such as Computer Tally and Marketing etc.	257	257	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	32	BA	Arts	Govt. College Bichhua	MA Economics
2020	7	BA	Arts	Govt. College Bichhua	MA English

2020	33	BA	Arts	Govt. College Bichhua	MA Geography
2020	8	BA	Arts	Govt. College Bichhua	MA Hindi
2020	45	BA	Arts	Govt. College Bichhua	MA Political Science
2020	47	BA	Arts	Govt. College Bichhua	MA Sociology
2020	44	BSc	Botany	Govt. College Bichhua	MSc Botany
2020	40	BSc	Chemistry	Govt. College Bichhua	MSc Chemistry
2020	20	BCom	Commerce	Govt. College Bichhua	MCom Commerce
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
50 Meter Run	College	30
Kabaddi Boys	District	10
Kabaddi Girls	District	9
Kho-Kho Girls	Division	2
Lemon Race	College	6
Kabaddi Girls	Division	1
Kabaddi Boys	Division	3
Kho-Kho Boys	District	10
Kho-Kho Girls	District	9
Kho-Kho Boys	Division	3
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2019	Nil	National	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is a system of representation and participation of students in Student Council and other Academic Administrative Bodies committees of the college. The institute has participation of students alumni in Academic Research Councils and decision making process. The active participation of students is ensured through the student Council which presents issue of students to the principal and principle resolves the issues accordingly. The matters related to welfare of the students are put before the Students Council to ensure avail better facilities to them.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

464

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

There is a decentralized system of division of responsibilities. The Principal forms the various committees, Head of the Departments and Subject coordinators of different academic faculties of for decentralized management . The work is divided among various committees and cells of the college to facilitate decentralized and participatory management. Secondly, there is a system of representation of various stakeholders in academic and research bodies. Besides this, there is participation of industry representatives local representatives in administrative bodies Internal Quality Assurance Cell of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Curriculum development: MP higher education department decides the curriculum. Faculties follow this curriculum. The college organizes

	various seminar, workshop on topics of curriculum.
Teaching and Learning	? Teaching and Learning: the college sustains quality in teaching and learning, identifies areas where quality has to improve. The college library has vast resources for reading references and competitive testing. Well equipped laboratories, computer lab, web resources, excursions and project work for supporting better teaching and learning.
Examination and Evaluation	? Examination and evaluation: as per MP higher education and university calendar the examinations takes place. CCE, project, viva, practical exams and evaluation take place on internal and external basis. Students are motivated to prepare assignment to improve their performance in exam and to enable them to score maximum internal assessment marks.
Research and Development	? Research and development: the college makes sustained efforts to develop and enhances research culture among faculty members and students and to bring research to bear upon both teaching and learning. The PG class students are motivated to impart in research seminars and present their papers and to get them published in journals.
Library, ICT and Physical Infrastructure / Instrumentation	? Library, ICT and physical infrastructure: infrastructure and other amenities are available in the college. Green board LCD, CCTV, playground, gym, 7 departments with ICT facilities, one smart classroom and library automation is under progress. All construction works are being done by public works department.
Human Resource Management	? Human resource management: HRM functions at different levels in the college. Principal takes regular meeting with HOD, faculty members and staff. The IQAC initiates the action plan for quality formation and implementation. Guest faculty and Janbhagidari lecturers also take part in all such meetings and helps to academic and administrative works.
Industry Interaction / Collaboration	? Industry interaction: the college is located in coal mines area. The college has interaction with industries for project work purpose and for placement of students. Swami Vivekanand

	carrier guidance cell organized job specific training and campus recruitment training program to make the students skillful.
Admission of Students	? Admission of students: The system of online admission is run by MP higher education department. This system ensures transparent and well coordinated admission system is in the college. Some initiatives for admission are College Chalo Abhiyan, helpdesk are determined by the college as per instructions of MP higher education department.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning of New Courses and new infrastructure development started
Administration	The policy of Higher Education is decided by the Higher Authorities , i.e. Govt. Commissioner of Higher Education Department and is implemented at the College Level by the Principal. The Principal executes all Orders Instructions issued by the Higher Education Department at the college level.
Finance and Accounts	All payments related to Salary etc. are made by ONLINE mode through IFMIS System and both the Internal External Audit of Accounts are available.
Student Admission and Support	ONLINE System is available for Admission Scholarship for students
Examination	The Examination Process is completed through ONLINE mode. The Exam. Forms, Admit Card Time Table , Declaration of Results are done through MP ONLINE system

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nill	Nill	Nill	0
2020	Nill	Nill	Nill	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year



Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	Nil	Nil	Nil	Nil
2020	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
4 week Induction/Orientation Programme/Workshop/MOOCs	28	Nil	Nil	Nil
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical Reimbursement	Medical Reimbursement	Scholarship

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a mechanism for conducting external and internal audits on financial transactions and valley to ensure financially compliances. Internal audit is conducted every financial year internal financial committee of college. Committee thoroughly verify income and expenditure details and compliance report of internal audit is submitted to principal. External audit is conducted once in every year by an external agency. Internal audit: all bills and vouchers are audited by an internal financial committee every year expenses incurred under different heads are thoroughly checked by verifying the bill vouchers. If any this is originated the same is brought to the notice of the principle. External audit: all the financial accounts of college are audit by chartered accountant regularly as per government rules. The auditor ensure that all cash management payments are during authorised. After audit, the report is sent to principal any queries suggestions in the process of audit would be attended immediately along with the surrounding documents within the prescribed time limits. All these mechanism exhibit transparency being maintain in financial methods and address to financial discipline to avoid vacation of found or prosperity of college at all levels auditorited statement issued by the authorities and chartered accountant

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Internal Audit Committee
Administrative	No	Nil	Yes	Internal Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>The college has a Parent Teacher Association in which timely meeting, Suggestions and feedback are invited from parent to avail better academic environment to the student are Following are some initiatives in this regards</p> <p>1. Discussion on various educational activities. 2. Discussion on problem and issues of parents and students solution to resolve their problems related to reach college, examination, library, sports, and personality development 3. parent has been requested to make compulsory presence in the parent teachers meet</p>
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6.5.3 – Development programmes for support staff (at least three)

<p>Training for accountants by AEGMP Gwalior 2. Training for computer operator for scholarship 3. Training for procurement process for computer operator 4. Training on IFMIS</p>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>1. Renovation of Smart Class Rooms 2. Drinking Water Facilities 3. Conduction of Remedial Classes</p>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Motivational Speech (Faculty	03/08/2019	03/08/2019	24/08/2019	254

	wise)				
2019	Seminar on Importance of Academic Subjects in the Preparation of Competitive Examination and Employment Opportunities	19/09/2019	19/09/2019	19/09/2019	296
2019	Motivational Speech to Students for becoming career volunteers	21/10/2019	21/10/2019	21/10/2019	60
2019	Seminar on How to prepare for Interview of Competitive Examinations	26/11/2019	26/11/2019	26/11/2019	31
2020	Various Lecture Series e.g. National Education Policy 2020, etc.	05/11/2020	05/11/2020	30/11/2020	1121

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equity in Education	21/04/2020	22/04/2020	18	11

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Use of Solar Energy in the campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

Rest Rooms	Yes	0
Physical facilities	Yes	0
Scribes for examination	Yes	0
Braille Software/facilities	No	0
Provision for lift	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	05/03/2020	1	Educational tour	Research work on Pataalkot and Tamia	100
2020	1	7	02/03/2020	7	NSS camp	Health awareness, plantation, cleanliness	40

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional Ethics Code of conduct handbook for various stakeholders	18/07/2019	The institution has a prescribed code of conduct for students, teachers, administrators, and other staff and conducts periodic programs The institution has a prescribed code of conduct for students, teachers, administrators, and other staff and conducts periodic programs All the teaching faculties of various department of the college are expected to confirm to the rules and

regulations of the higher education department, Government of MP as well as other instructions issued from time to time by the government. The students admitted in the college shall follow the dress code and must have an Identity Card prescribed / issued by the institution as per the rules of the MP Government Higher Education. Code of Conduct for institutions who have signed MOU with the College • All Institutions who have entered into a contract MOU with the college shall provide the services of the training as per the terms of the MOU

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Mahatma Gandhiji ke Chhindwara prawas ka shatabdi samaroh	06/01/2020	06/01/2021	30
10th National Matdata Diwas Samaroh	25/01/2020	25/01/2020	40
NSS Camp	02/03/2020	09/03/2020	40
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation of Trees in the College Campus through Plantation and Green Drives to protect Biodiversity. The college has 31 species of precious trees with their Medicinal and Economic Value.
Better Management of Disposal of garbage and Bio-degradable waste.
Development of Botanical Garden in the college campus.
Prohibiting use of Plastic and Disposable Bags.
Use of LED Technology for energy conservation. The college has Solar Power Enabled Lights in the campus. The college has better facility for Groundwater harvesting.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Eco-conscious Practice • Through periodical tree plantations, flora and fauna on the campus have been enriched, resulting in the transformation of the campus

into an eco-friendly one. • An awareness campaign for the plastic-free campus through signboards and display boards has made the campus overall plastic free.

• Since the solar panels were installed, the overall amount of electricity consumed has significantly decreased. • The Colleges consumption of paper has been significantly decreased thanks to the e-academic management system. • Signboards/posters are displayed on the college campus to encourage ideas of plastic-free campuses, noise pollution, and environmental awareness. • LED bulbs are installed in the college buildings and the campus to save electricity. To set an example and inspire all stakeholders to opt for environment friendly alternatives, the College has initiated the following practices: • PLANTATION: The different varieties of plant species are planted at defined intervals in the campus with the help of stakeholders. During last five years, college has planted many medicinal plants. and trees. Present green campus is the outcomes of our sincere efforts. Clean Campus: The green atmosphere in the campus creates a suitable learning environment and also gives lessons regarding how to protect environment and help the human race (Specified in 7.1.5). In order to make the teaching-learning process effective and useful, the classroom environment must be great and ideal. • Rainwater harvesting: The College is steadily working towards the creation of an infrastructure to facilitate rain water harvesting on a large scale. The green grounds around the College building allow the rainwater to percolate through the soil so that the deep water aquifer/underground water reserve gets replenished. • Saving paper: The College is consciously working towards reducing the use of paper by way of digitalization of documents and introduction of an e-academic management system which involves digital management of students' academic details including marks, attendance, etc. • Herbal garden: The College has also created a herbal garden and maintains medicinal trees. This initiative contributes to the expansion of the already green campus of our College and creates awareness of the medicinal properties of plants and trees. • College canteen: the college canteen is enriched with all nutritious food, being served with proper hygiene and cleanliness The campus is Eco-friendly with beautiful and precious garden developed to conserve biodiversity and to protect medicinal plants of the green campus has 31 Species of precious trees with their medicinal value and economic values. Besides these large trees, the garden of college has more than 25 medicinal plants. Continuous monitoring of these green values is done to protect and conserve these natural gifts. The rain water coming from roof tops and that flowing within the campus are collected in pits constructed at all feasible points in the campus. Wastewater discharged as effluent from septic tank and canteen wastewater are used for gardening, watering of trees etc Wastewater discharged as effluent from septic tank are used for gardening, watering of trees etc. Programs organised by our college: Plantation program on 16th July 2019 Hariyali mahotsav on 2nd Aug. 2019 Bhashan pratiyogita on Shuddh ke liye Yuddh, held on 3rd March 2020 • Some minor research projects are also going on in various dept. on environmental biodiversity and health. 1. Preparation of Peoples biodiversity register of Chhindwara Janpad 2. A Survey Study of the medical plants of Chhindwara (M.P) 3. Study of herbs biodiversity status of Bichhua region of Chhindwara, Madhya Pradesh 4. Ecological Study of Faunal diversity of Gumtara Rang of Chhindwara District M. P 5. Bichhua Prakhand ke anusuchit janjatiyon per Birsa munda ke vicharon ke prabhav ka vishleshan 6. Paryawarn ka vany jivo per prabhav pench udhayan ke sandharb mai 2. Mahila sashaktikaran Pracitces If you educate a girl, you educate a family, the proverb says. If you teach a boy, you educate an individual. The cell has created a number of womens empowerment programs to educate the girl students in this situation. To raise awareness of female staff members and students rights. Assisting female students in counseling while listening to their complaints. Giving female pupils the chance to actively participate in extracurricular and curricular activities. Providing advice on health and safety. Giving underprivileged females financial support. Activities Pertaining to Mahila

Sashaktikaran Womens day 8 march 2020 International day for the elimination of sexual violence in conflict 19 June 2019 International day of the girl 11 October 2019 International day of women and girl in science 11 February 2020 International day to end violence against women 25 September 2019 Online quiz on women on womens activity in science contribution contribution 15 March se 20 March 2020 The women cell maintains documentary proof in the form of video clips, photographs, press stories, and annual reports in campus magazines. The university has noted significant shifts in girl students attitudes towards different parameters. A reduction in shyness, increased engagement in extracurricular activities and class-based seminars, a positive attitude, and unrestricted interaction with teachers and other students. Through a specialized staff of security specialists, the college provides a full range of security amenities, particularly for girls, within the premises. The college is under 24-hour CCTV surveillance. It aids in the prevention of antisocial behaviour. Separate common room facilities for students are available in the campus where the students come in their free time to relax and entertain. Discipline is also maintained, which gives pupils and even their guardians a sense of security. The college has a Discipline Committee that is responsible for the students safety and security. Our college has a zero-tolerance policy for eve-teasing and ragging, which is enforced by the anti-ragging Committee. Women Cell of the college play role in actively to address the issues of all the female students as well as female staff in the college. Faculty mentors are assigned the responsibility of mentoring and counselling of the students, boys, and girls both. Each faculty advisor looks after the matters of a group of 25-30 students. Policies of the college in favour of Mahila Sashaktikaran 1. Discipline in campus The college has a Discipline Committee that is responsible for the students safety and security. It also maintains a watch on all of the staff work as well as the students activities within the college. Our college has a zero-tolerance policy for eve- teasing and ragging, which is enforced by the Discipline Committee. 2. Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following. • Cancellation of admission. • Suspension from attending classes. • Withholding/withdrawing scholarship/fellowship and other benefits • Debarring from appearing in any test/examination or other evaluation process • Withholding results • Debarring from representing the institution in any regional, national competition, tournament, youth festival, etc. • Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential ragers. 3. Annual gender sensitization action plan Promote inclusivity, tolerance, peace, and womens emancipation among students and faculty. Encourage female students to participate in healthy eating, self-defense, and business programs. Hold workshops for female students on job advancement, hotel safety and security, and cybercrime. Professional counseling for the students. Hold workshops to encourage gender-sensitive communication and diversity among staff and students. College students and professors should have access to mentorship where they can discuss gender-related topics. The student code of conduct encourages gender equity. Every academic year, the Women Cell arranges the years events together at the start of the term. The activities include a program to inform all students and employees about the existence, goals, and authority of Women Cell. A variety of events, including discussions, tests, and educational programs, are planned to raise awareness of gender equity and equality of gender among staff and students. Every year (in March), on International Womens Day, notable figures are invited to speak about gender equity and womens safety. The notable individuals are honored at the same time 4. Counselling /Mentor - Mentee Faculty advisors are assigned the responsibility of mentoring and counselling of the students, boys and girls both. Each faculty advisor looks after the matters of a group of 25-30

students. If any problem is there both boys and girls are being counselled as per their requirements individually also. They motivate them regularly and guide them to lead a good life.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/72%20BEST%20PRACTICES%202019-20.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Adopting Village is the area distinctive to its priority and thrust The college has all the infrastructural facilities and staff to provide quality education to the students despite being located in the tribal belt. It provides opportunity to the student youth of Technical Institution, Graduate Post Graduate at colleges and University level of India to take part in various government led community service activities programmes. The purpose of this practice is to instill in the students a sense of sacrifice, a spirit of service, and a sense of community. Additionally, the Programme encourages students to participate in and plan cultural events in order to raise awareness in nearby villages. Since the College is located in a rural, educationally and socially underdeveloped area, the colleges constantly work to accept this underdeveloped location as a challenge and engage in numerous activities and initiatives. The College make sure that students involvement in diverse activities fosters a feeling of social responsibility and informs them of the needs of the community, particularly the economically and socially disadvantaged. ACTIVITIES IN VILLAGE The program was conducted in Samarboh village Chhindwara. Objective Objectives Make the volunteers aware of the various festivals celebrated in the country Remind the volunteers of the cultural importance of festivals celebrated in our country. Provide a chance to the students to interact with the resource person/speaker/youth icons. Enhance leadership qualities, fraternity, team spirit and risk taking capacity. Improvement of physical and mental strength Exposure to new vocational possibilities Regular Activities Aazadi ka Amrit Mahotsav Plantation of Trees Cycling, Yoga, Quiz competition, Rangoli competitions etc. Several activities are being organized. Eminent guests, speakers and youth icons are invited to address and interact with about 150 participating students.

Provide the weblink of the institution

<https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/73%20NAAC%202019-20%20DISTINCTIVE%20AREA.pdf>

### 8.Future Plans of Actions for Next Academic Year

Botanical Garden will be developed. Renovation of the Administrative Building will be done. All the departments of the college will be renovated. A proposal to install an Electronic display Board in the college campus will be made. All the classes will be made Smart Classes by way of Smart Board. Proposal to purchase new books as per new syllabus will be made. Lab Equipments will be purchased. Skill Development Programs will be organized. Faculty Development Program - An administrative Training Program on Office Procedures and Administration will be organized. Industrial Visit Program for the students will be organized. IQAC Brochure for the Session 2020-21 will be made.