YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Government College Bichhua, Chhindwara (M.P.)
• Name of the Head of the institution	Dr. Rajendra Prasad Yadav
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07162299108
• Mobile no	9425425968
• Registered e-mail	hegcbicchh@mp.gov.in
• Alternate e-mail	yadavrp2007@yahoo.co.in
• Address	Government College Bichhua, Chhindwara, Madhya Pradesh
• City/Town	Bichhua, Chhindwara
• State/UT	Madhya Pradesh
• Pin Code	480111
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Raja Shankar Shah University Chhindwara (M.P.)**
• Name of the IQAC Coordinator	**Dr. Pooja Tiwari**
• Phone No.	**07162299108**
• Alternate phone No.	**7974688373**
• Mobile	**7974688373**
• IQAC e-mail address	**hegcbicchh@mp.gov.in**
• Alternate Email address	**tiwaripooja494@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.highereducation.mp.gov.in/Uploaded%20Document%20New/3610/AQAR%20Report%202020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.highereducation.mp.gov.in/Uploaded%20Document%20New/3610/Academic%20Caledar%20all%202021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.07**	**2017**	**09/06/2017**	**08/06/2022**

6.Date of Establishment of IQAC	**23/08/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
govt college Bichhua	**books**	**govt**	**2021**	**120000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	224000	

11.Significant contributions made by IQAC during the current year (maximum five bullets)
Training of IFMIS & Office Automation- Organization of Two Days OFF-LINE Workshop on IFMIS & Office Automation on 02-08-2021 & 03-08-2021
Organization of Skill Development Training Programmes for Students.
Organization of Workshop/Webinar on Pedagogy- 1. Two Days OFF-LINE Workshop on "Teaching Improvement Skills Through New Techniques" by Department of Botany on 21-09-2021 & 22-09-2021. 2. One Day Webinar on "Teaching Reform Through Innovation" by Department of Physics on 01-11-2021
Workshop on National Education Policy- Organization of One Day OFF-LINE Workshop on "National Education Policy-2020" by Admission Committee for students
Industrial Tour of UG/PG students to FDDI, Chhindwara undertaken on 04/12/2022.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Expert Lectures by Academic Departments	12 Expert Lectures organized by various academic departments-1. Organic Farming : A Necessity of Modern Times by Department of Geography on 29-09-2021, 2. Application of Remote Sensing Techniques & GIS in Resource Appraisal by Department of Goegraphy on 27-09-2021, 3. Agriculture of M.P. heading towards Commercialization by Department of Geography on 24-09-2021, 4. Sociology & Employment Opportunities by Department of Sociology on 10-09-2021, 5. Basic Tools & Techniques of Nanotechnology for Physics by Department of Physics on 25-09-2021, 6. Biodiversity & Its Conservation by Department of Botany on 27-09-2021, 7. Impact of Hormones on Human Health by Department of Zoology, 8. Current Perspectives of Globalization by Department of Political Science on 13-09-2021, 9.Unemployment in Indian Economy: Problems & Remedies, 10. Modern Emerging Dimensions in Commerce & Trade by Department of Commerce on 06-09-2021, 11. Social Media & Hindi by Department of Hindi on 01-10-2021, 12. Post-Modernism: Conflict Between Metanarratives & Micronarratives by Department of English on 27-08-2021
Student Support Activities	Employment Oriented Webinars & Webinars for the preparation of Competitive Examinations have been organized for students-1. One Day Webinar on
Skill Development Training	Skill Development Training

Programmes	Programmes have been organized for Students -1. Vermicompost: Manufacturing, Uses & Need by Skill Development Cell with the collaboration of Department of Botany on 15-02-2022 through Google meet, 2. Workshop on Animal Husbandry for students by Swami Vivekanand Career Guidance & Personality Development Cell
Organization of Webinars/Seminars/Workshops for Faculties/Staff/Students	Workshop
Industrial Tour Programme for students will be undertaken	Industrial Tour of UG/PG students to FDDI, Chhindwara undertaken on 04/12/2022 .
MoU with institutions of repute will be signed	MoU with Fusion Academy, New Delhi has been done.
Programme on Gender Equality will be organized	National Webinar on Gender Equality organized by the Department of Sociology on 28/02/2022.
Spoken English Classes will be organized for students	Spoken English Classes have been organized for Students

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	**22/06/2022**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	**29/05/2023**

15.Multidisciplinary / interdisciplinary

As per the guidelines of Department of Higher Education, M.P., Govt. College Bichhua has implemented NEP-2020 from 2021-22 academic session, with the vision to provide high quality education to develop human resources in our nation as global citizens. The college brought the structural changes, regulatory reforms, and introduction of holistic & multidisciplinary curriculum by following the guidelines of Department of Higher Education, M.P. and affiliating university. To fulfill the purpose of NEP i,e quality in higher education institution brought the change in the learning environment and the learning process for the students. For increase in focus on the skill improvement and competency development of the students it is essential that an identified set of skills and values that has been incorporated into the higher education. In view of the NEP, the faculty members has focused on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. Academic programmes include Multidisciplinary /Interdisciplinary courses as electives integrating different departments in addition to the existing inter/multidisciplinary academics. All programmes are designed (Designed by Higher Education, M.P.) in such a way that students get maximum flexibility to choose elective courses offered by other Departments. It can be said that the college is proactively working towards implementation of the suggestions given in the NEP.

The faculties of college are creating optimal learning environment and support of the students by following the features of NEP 2020 like:

- Flexibility, so that learners have the ability to choose their learning trajectories and programmes, and thereby choose their own paths in life according to their talents and interests;
- No hard separations between arts and sciences, between curricular and extra-curricular activities, between vocational and academic streams, etc. in order to eliminate harmful hierarchies among, and silos between different areas of learning.
- Multidisciplinary and a holistic education across the sciences, social sciences, arts, humanities, and sports for a multidisciplinary world in order to ensure the unity and integrity of all knowledge; emphasis on conceptual understanding rather than rote learning and learning-for-exams.
- Creativity and critical thinking to encourage logical decision-making and innovation; ethics and human & Constitutional values like empathy, respect for others, cleanliness,

- courtesy, democratic spirit, spirit of service, respect for public property, scientific temper, liberty, responsibility, pluralism, equality, and justice.
  - Life skills such as communication, cooperation, teamwork, and resilience; focus on regular formative assessment for learning rather than the summative assessment that encourages today's 'coaching culture'.
  - Extensive use of technology in teaching and learning, removing language barriers, increasing access for Divyang students, and educational planning and management.
  - Respect for diversity and respect for the local context in all curriculum, pedagogy, and policy, always keeping in mind that education is a concurrent subject.
  - Full equity and inclusion as the cornerstone of all educational decisions to ensure that all students are able to thrive in the education system.

16. Academic bank of credits (ABC):

One of the provisions of the National Education Policy 2020 (NEP 2020) is the introduction of the Academic Bank of Credit (ABC). ABC will allow students of undergraduate and postgraduate degree courses to exit the course and enter within a stipulated period. Academic Bank of Credits shall deposit Credits awarded by Registered Higher Education Institutions, for Courses pursued therein, in the Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by the Higher Education M.P. A portal has been launched, with the aim that HEI & Students can register in this portal. Students will be allowed to earn credits through various HEIs registered under this scheme and courses offered under National schemes by SWAYAM, NPTEL etc. The college has started registering admitted students in skill-based and vocational courses and other courses under Credits through affiliated university and help rural and tribal students to get advantage of this provision.

17. Skill development:

The college has emphasised on Skill Development of Students to create Self-Employable Skills in them. To fulfill this objective, the college has organized various Skill Development Training Programmes under the aegis of IQAC. The Skill Development Cell of the college makes plans & implement Skill Development Training Programmes. Besides, Swami Vivekanand Career Guidance & Personality Development Cell of the college also organises Training Programmes for Students for enhancement of their skills.

The Skill Development Cell has organized following Training Programmes for students:-

1. ONLINE Training programme for Skill development organized by Department of Botany on 15-02-2022. The Programme Titled-

   'Vermicompost-Manufacturing, Uses & Need' was organized through Google Meet.

The Swami Vivekanand Career Guidance & Personality Development Cell has organized following Training Programme for the students:-

1. Workshop on Animal Husbandry organized.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has made sincere efforts towards integration of the traditional knowledge with the current theme of education by various means such as :-

1. Curriculum Delivery in Hindi Language since college is located in predominantly Hindi speaking area.

2. Focus on traditional knowledge of Yoga for Health-Organization of Webinar/Seminar/Workshop on Yoga for the benefit of

   Faculties,Staff & Students.

   (Webinar Titled- Interrelation of Yoga & Health organized on 05-10-2021 by Department of Commerce)

3.Traditional Knowledge of Healthy Life Style. (Women Health Awareness Programme organized by Women Cell on 30-11-2021)

4. Environmental Awareness (Programme Titled- Biodiversity & its Conservation organized on 27-09-2021 by Department of Botany).

5. Formulation of Physical Fitness & Health Policy with focus on adopting traditional practices like Yoga & Meditation for both Staff &

   Students.

6. Promotion of traditional Games like Kho-Kho & Kabaddi among students for the purpose of preservation of traditional sports.

7. Organization of Programmes/Celebration of Martyrs' Days of champions of Freedom Struggle like Bhagat SIngh, Chandrashekhar

   Aazad , Veer Savarkar etc. to integrate the traditional virtues of Patriotism & Nationalism in the personality of Students.

8. Inclusion of speeches of traditional knowledge & literature on the occasion of Independence Day & Republic Day for students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	

The college has placed emphasis on the Outcome Based Education (OBE). Various innovative practices have been adopted by the college for ensuring delivery of curriculum by various academic departments as per academic calendar. The IQAC has institutionallized a transparant process of evaluation of Teaching & Learning Process in collaboration with Academic Quality Improvement Cell. The academic departments submit Learning Outcome Reports on quarterly basis to IQAC. These Learning Outcome Reports (LORs) form the basis of timely curriculum delivery with focus on quality education. These LORs are forwarded by IQAC to Academic Quality Improvement Cell for detailed analysis. The Academic Quality Improvement Cell analyses the LORs of Academic Departments from the perspective of Learning Outcomes & Level of Understanding gained by the students during the process of teaching. The academic departments have been directed to conduct mid-term assessment tests on quarterly basis in classes for evaluation of the level of understanding of students. The results of theses tests are incorporated in the Learning Outcome Reports (LORs) submitted by academic departments to IQAC. In this way, complete supervision is ensured by IQAC on Teaching-Learning Process. The, gaps are plugged in time during the academic year to achieve the target of quality education.

20.Distance education/online education:

The college has made sincere efforts for delivery of curriculum through ONLINE mode. The efforts are in process to open a center of Distance Learning in the college for the purpose of Distance Education/ONLINE Education.

Extended Profile

1.Programme

1.1	13

Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**945**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1157**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**675**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**43**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**43**

File Description	Documents
Data Template	

4.Institution

4.1 Total number of Classrooms and Seminar halls	**28**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**7.70**
4.3 Total number of computers on campus for academic purposes	**54**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government College Bichhua, Chhindwara is affiliated with Raja Shankar Shah University Chhindwara (Previously known as Chhindwara University). It follows the syllabus prescribed by the parent university and the Department of Higher Education, Madhya Pradesh.

The various bodies in the institution execute different strategies to ensure effective curriculum delivery through a well-planned and documented process, it includes systematic academic plan (time table and academic calendar) that ensures appropriate teaching-learning practice, remedial classes, expert lectures, projects, internships, educational tours, assignments, scheduled examination process, enriched library facilities etc. The conventional classrooms are incorporated with ICT-enriched classes. During Covid-19 pandemic the institution has also changed its mode of learning viz online classes, use of social media and use of various ICT tools for teaching, conducted exams via open book exams as per the guidelines from DHE of Madhya Pradesh. . The syllabus of each subject is available on the websites of the Parent University and the Department of Higher Education, Madhya Pradesh. The institution ensures the distribution of syllabi among the students. The faculty members maintain the class-wise attendance register along with their daily diary. Each Department submit the detailed report of

departmental activities/exercises to IQAC periodically.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/Academic%20Caledar%20all%202021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Department of Higher Education, Madhya Pradesh provides an annual academic calendar at the beginning of each session delineating the schedule for all significant activities and holidays. The institute conducts all literary, cultural, sports, internal examinations and other important activities as per the academic calendar. The university approves and assigns the subject experts as external examiners for projects, viva-voce and internship activities.

The institution (IQAC) drafts the time-table and ensures appropriate teaching-learning practice as per the time-table. The syllabus is allocated to the faculties of each department at the beginning of the academic session as per their expertise. The head of each department along with the faculty members plan to complete the entire syllabus in the scheduled time. The syllabus of each subject is available on the websites of the Parent University and the Department of Higher Education, Madhya Pradesh. The institution ensures the distribution of syllabi among the students. The faculty members maintain the class-wise attendance register along with their daily diary. The time-table of theory and practical classes is displayed on the notice board as well as on the website of the institution and classes are conducted accordingly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/Academic%20Caledar%20all%202021-22.pdf

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | B. Any 3 of the above |

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

485

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government College Bichhua, Chhindwara offers the syllabus which integrates cross-cutting

issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum.

Environment and Sustainability- The institute offers Environment studies as compulsory subject (Foundation Course) in B.A. , B.Sc. and B.Com. Courses. This course and other courses encompass various significant issues:

- **Pollution problem, its causes, harms and solutions.**
- **Population problem, its causes, harms and solutions. e.g Family welfare program.**
- **Natural resources and its conservation, afforestation etc.**
- **Natural and man-made disasters, disaster management, solid-waste management etc.**
- **Biodiversity and Ecosystem**
- **Human health and its various aspects.**

Human Values and Professional Ethics- The institute celebrates international Human Rights day every year on 10th December. Different courses encompass these noteworthy issues:

- Constitutional rights including Human rights, Right to information, Women rights, Right of weaker sections.
- Social issues related to individual, family and society which include exploitation, poverty, dowry etc.
- Mythological texts, moral teachings by Tulsidas, Surdas and other writers.

Gender Equality-There are various courses running in the institution which sensitize the students about gender equality:

- Students of Science learn Gametogenesis, fertilization, chromosome and genes. These aware them about the role of chromosome in sex determination at the embryonic stage.
- Students of Sociology learn the rights of women and issues related to gender inequality and women empowerment.

Women and marginal concern studies through various feminist writers in Hindi and English literature.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

807

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.highereducation.mp.gov.in/Uploaded%20Document%20New/3610/142%20Feedback%20analysis%20and%20Action%20Taken%20Report%202021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.highereducation.mp.gov.in/Uploaded%20Document%20New/3610/142%20Feedback%20analysis%20and%20Action%20Taken%20Report%202021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1136

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1061

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- **Students admitted to our college come from a variety of socioeconomic backgrounds and localities. The majority of the pupils belong to the backward groups of ST, SC, and OBC.**
- **Advanced and slow learners are identified based on their classroom replies as well as their performance on unit tests and internal examinations. After determining if a student is a slow or advanced learner, teachers create a separate list of slow and advanced students and perform additional lectures for the weaker students.**
- **The teachers look to see if the students are grasping the material well. If they didn't grasp a teacher's topic or teaching, it was conveyed to them again in a simpler manner. This is an informal manner for both the teacher and the students to finish the teaching-learning process.**
- **Advanced students are encouraged to speak openly and frequently with their teachers about their concerns in a formal setting.**
- **Students that are slow to learn are given special attention. Remedial coaching, extra notes, group discussion sessions, internal examination procedure, encouragement in NSS, sports and academic activities, and extra library books are only some of the services available. Advanced students are provided with Seminar sessions.**

File Description	Documents
Paste link for additional information	https://highereducation.mp.gov.in/?page=yNXYIQHJxcKybtYJgl3eBA%3D%3D&orgid=109
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2485	**45**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**
- **As part of participatory learning and problem-solving technique, our college believes in using student-centered methods to increase student involvement.**
- **Specifically, Project work, Field Visits, Academically meaningful field excursions, surveys and Industrial Visits all represent student-centered teaching methods.**
- **Faculty members encourage student participation in group discussions, role-playing, subject quizzes, news analysis, educational games, and discussion and questions and answers on current events, among other activities. Experiential Learning, Project Work, and Participation in Competitions at Various Levels are all part of the student-centered paradigm. Students' activities are organised by all departments to encourage the attitude of teamwork. NSS events and camps, and tree planting, Swatchh Bharat and a health awareness camp to help students learn the art of working together for the good of the community.**
- **Wi-Fi enabled classrooms with LCDs, Smart Classrooms, and other ICT-enabled classrooms are examples of ICT-enabled teaching. The library's free internet access and campus's wifi amenities encourage self-study and conversation.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://highereducation.mp.gov.in/?page=yNXYIQHJxcKybtYJgl3eBA%3D%3D&orgid=109

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **The College pursues ICT-based education in addition to traditional classroom education. The institute is making further efforts to create a learning environment in the classroom.**
- **LCD projectors are installed in all of our classrooms and laboratories, and teachers are encouraged to apply innovative teaching techniques in addition to traditional classroom (chalk and talk) teaching methods.**
- **Faculty uses a variety of teaching approaches, including group discussions, seminars, and student presentations to aid in the comprehension of topics and technology through the use of ICT. In addition to teaching methods, faculty members use IT-enabled learning tools such as PPTs, video clips, audio systems, and online sources to provide students with advanced knowledge and hands-on learning.**
- **WLAN functionality for Internet access is provided on individual laptops and mobile devices. Wi-Fi users are provided with sufficient security. Access is controlled by the system administrator.**
- **The college features a well-stocked central library with books, e-books, technical publications, which serve as a knowledge resource. Students develop communication skills through the effective use of educational videos and a communication skills training facility. Regular practical sessions, access to the Digital Library, and other resources assist the teaching-learning process.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

191

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college's evaluation method is open and thorough in terms of frequency and diversity.

The internal assessment system is explained to the pupils well in advance to maintain transparency in internal assessment.

The Principal of the college organizes regular faculty meetings and instructs them to make sure the evaluation procedure is carried out effectively. the entrance.

Admissions are solely based on merit, and the lists of deserving students are posted on the notice board. Students who are accepted for the course are evaluated at the college and university levels, continuously through various evaluation procedures.

Assignments, unit tests, and group discussions are used for ongoing evaluation.

Assignments Presentation during seminars, field trips, and field work. In accordance with the schedule outlined in the academic calendar, unit exams are regularly done. The importance of unit tests differs depending on the relevant faculty.

students who are enrolled in their second or third year are asked to present the relevant subject's seminars. Their teachers assign topics to students who would be ready for their power point presentation.

File Description	Documents
Any additional information	View File
Link for additional information	https://highereducation.mp.gov.in/?page=yNXYIQHJxcKybtYJgl3eBA%3D%3D&orgid=109

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To ensure a smooth end-of-semester assessment, an examination committee is formed at the college level. Its members include fellow teaching faculty, non-teaching personnel, and a senior faculty member who serves as the centre superintendent.

The affiliated university's policies and procedures are scrupulously adhered to by the college.

- **A committee or coordinator at the departmental level is in charge of organizing the internal assessment test under CCE, to ensure smooth internal assessment execution.**
- **For theory classes, laboratory courses, seminars, summer internships, and projects, the internal assessment is done in a methodical manner.**
- **The academic calendar is created at the start of each semester and posted on the college website and department notice boards.**
- **Students can prepare properly because they are aware of the dates for class examinations (CT) and the deadlines for submitting assignments well in advance.**

File Description	Documents
Any additional information	View File
Link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/Academic%20Caledar%20all%202021-22.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Outcome-based education is used at the college. The learning outcomes of the programmes and courses are explicitly outlined by the college. The institution uses the following mechanism to convey

learning outcomes to teachers and students.

At the start of the program, first-year students are given an overview of graduate qualities. The Programs and Courses' Learning Outcomes are monitored and measured on a regular basis.

For reference, a soft copy of the Curriculum and Learning Outcomes of Programs and Courses is posted on the Institution's website.Every IQAC and Staff Meeting, the relevance of the learning outcomes is reinforced to the teachers.

Through Tutorial Meetings, students are also informed about the Program results, Program Specific Outcomes, and Course outcomes.Syllabi and Learning Outcomes are available in hard copy in the departments for instructors and students to review.

Students accurately and effectively use basic laboratory equipment to conduct measurements, analyse and interpret the results, and have a quantitative knowledge of uncertainties. Locate and assess current scientific research relevant to a particular topic. Use clear and well-organized writing and presentation skills, as well as mathematical and visualisation tools, to successfully communicate the outcomes of scientific work

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://highereducation.mp.gov.in/?page=yNXYIQHJxcKybtYJgl3eBA%3D%3D&orgid=109
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Under the Faculty of Arts, Commerce, and Science, the college provided Undergraduate and Postgraduate programmes.

The college follows the curriculum developed by our connected institution for these majors and courses.

The programme results, programme specific outcomes, and course outcomes are evaluated and reported to students in a formal manner

through classroom discussion and posting on the departmental bulletin board.

Following the measurement of programme and course outcomes, it was discovered that the students' strength, as well as their passing percentage, is steadily growing.

The Following that, the College took care of the accomplishment to measure the Program and course outcomes and put in place the following mechanism: -

• Our associated university's Academic Calendar was followed by the college.

• Throughout the academic year, all subject teachers kept an Academic Diary.

• Semester-Wise Evaluation Reports were completed by all subject teachers.

• The results of the evaluation reports were examined by an internal examination committee.

A review of the students' progression to further education and placement was conducted by the Career Placement Committee.

File Description	Documents
Upload any additional information	[View File](View_File)
Paste link for Additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/261%20PROGRAM%20OUTCOMES%20AND%20%20COURSE%20OUTCOMES.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

583

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/263%20NAAC%202%202017-2022.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/271%20SSS%202021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.50 Lakh

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

05

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	[https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/313%20Dr%20V%20Gupta%202021-2022.pdf](#) [https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/311%20MP%20Biodiversity,%20Bhopal%20Dr%20vaishali%20&%20Naveen.pdf](#) [https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/313%20Mrs%20Meena%20Thakre%20Proposal%202021-22%20(1).pdf](#) [https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/313%20Dr%20Shaheda%20Begam%20mansoori%202021-22.pdf](#) [https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/313%20Project%20Proposal%20Dr%20Manita%20Kaur%20Virdi%202021-22.pdf](#) [https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/313%20Mr%20Manish%20Kumar%20Thakur%202021-22_compressed.pdf](#)

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has a well planned eco system for students. It gives

favorable environment to the students for their throughout development, it includes systematic academic plan (time table and academic calendar), remedial classes, understanding of socioeconomic backgrounds of the students, scheduled examination process, extension activities under NSS and NCC, enriched library facilities etc. Along with these facilities the college is under 24-hour CCTV surveillance. It aids in the prevention of antisocial behaviour. Discipline is also maintained, which gives pupils and even their guardians a sense of security. Separate common room facilities for students are available in the campus where the students come to relax and entertain. The college has a Discipline Committee that is responsible for the students' safety and security. Our college has a zero-tolerance policy for eve- teasing and ragging, which is enforced by the Discipline Committee. Women Cell of the college play role actively to address the issues of all the female students as well as female staff in the college, The college has a well planned process of ascertaining the Reseach Potential of its Staff at the beginning of Academic Year.Annual Research Planning Meeting (ARPM) is held byIQAC in the beginning of the Academic Year.Faculties of various Departmentsare asked to submit their Reserch Proposals to be conducted in the Academic YearFunds are granted for such Research Proposals byJanbhagidari Samiti (JBS).College also has a Research Cell for promoting Research activities among its Staff & Students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/321%20Eco%20system%20ppt_compressed%202021-22.pdf](#)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

40

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

56

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

34

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In order to sensitize students on social issues for their holistic development, the college has taken steps to sensitize them by transfering knowledge through Webinars on various contemporary issues. Thsese initiatives areas under:-

1. Cyber Security Awareness- Organized by Department of Sociology, Dated 11/10/2021

2. Women Health & Awareness Programme-Organized by Women Cell, Dated 30/11/2021

File Description	Documents
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/322%20Criber%20Crime%20aur%20Mahilayen%202020-21.pdf https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/322%20Mahila%20Swasthya%20Jagrukta%20Karykram%202021-22.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

10

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

10

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

08

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Government college, Bichhua has an adequate infrastructure and physical facilities are wide and varied. With growing demands in higher education, the college has significantly enhanced the infrastructure and ensured the maximum use of physical facilities. The college has made very sincere efforts to provide the best infrastructural facilities to the students and staff for co-

curricular activities and extra-curricular activities. The college has sufficient built up area/building to provide best learning experience includes:

- Smart classrooms equipped with Smart board, Projector, LCD along with high speed internet facility.
- Well-equipped laboratories (chemicals and instruments).
- Wi-fi enabled computer laboratory for enhancing the teaching and learning potential of students and teaching staff.
- Well maintained library which caters the information need of faculty, Students as well as staff. The library has automated through LMS SOUL and Wi-Fi enabled digital library with 5 computer terminals.
- A multipurpose hall for conducting various activities with a seating capacity of around 150 persons.
- College has beautiful botanical gardens and surrounded by green trees which gives pleasant environment.
- Fire extinguishers are installed in throughout the college for safety purpose
- LAN Network for intranet.
- Seminar hall with LED display system.
- For better communication within institution all the department are connected with Intercom facility.
- College equipped with IP cameras all over the circumference for security surveillance.
- Essential facilities i.e., clean drinking water and hygiene toilet facilities for the faculties and students.
- Well-furnished canteen for students and staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.highereducation.mp.gov.in/Uploaded%20Document%20New/3610/2021%2022%20Physical%20Facilities%20-%20Copy%201.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- Indoor and outdoor Gym for physical fitness of students and faculties.
- College provide Sports facilities i.e., Sports Ground, sports accessories, sports training and guidance. College level,

- District level and Divisional level sports are organised by Sports department of our college.
- Yoga training program are conducted periodically for ensure the better health of students and staff members.
- Students actively participate in various cultural activities i.e., youth festival, annual function and other programs organized time to time.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.highereducation.mp.gov.in/Uploaded%20Document%20New/3610/2021%20-22%20Gym,%20Sports.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.highereducation.mp.gov.in/Uploaded%20Document%20New/3610/2021-22%20ICT%20Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21.18

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library Govt. College Bichhua, Chhindwara is one of the advanced Library in terms of its collection and services. Library caters to the information need of faculty members, students as well as staff of the college by offering a wide range of services and products. During short span of time the library has acquired a good number of books and e-resources including e-books and e-journals. The library remains open from 10:30 am to 5:30 pm, six days in a week except national holidays. Library users may avail the library services during opening hours.The library is automated through LMS software E-Granthalaya with OPAC. Library has fully Wi-Fi zone along with a good digital library with 5 computer terminals where users can access the e-resources subscribed by library and may surf the internet.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.highereducation.mp.gov.in/Uploaded%20Document%20New/3610/Pro_483_(Soul3%20upgInstallation%2028-03-2022)Government%20College%20Bichhua,Chhindwara(MP)%20(2).pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.18

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

400

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has a good IT infrastructure. College established LAN network throughout the college with Wi-Fi enabled internet facility of speed 300 Mbps . College equipped with IP cameras all over the circumference. For effective curriculum learning, classes are equipped with smart boards, projectors and LED panels. For better

communication within institution all the department are connected with Intercom facility. The college has well equipped computer lab for students with internet facility.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.highereducation.mp.gov.in/Uploaded%20Document%20New/3610/2021-22%20ICT%20Facilities%20-%20Copy%201.pdf

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

30.37 Lakh

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has proper policy for maintaining the college and its property viz., laboratory, library, sports facilities, classroom etc. Various committees have been framed which are responsible for the proper maintenance of physical facilities and infrastructure. Proper stock registers are prepared and maintained for college record. Purchase committees is operational to acquire the essential accessories / equipments etc. for the benefits of academic and co-curricular activities of college. Annually Internal Physical Verification Committees are formed to physically verify the consumable and non-consumable items of college viz., Computer lab, library, various departments and sports etc. All the major department HOD's are responsible for maintaining their respective department and labs.

IQAC of the college is responsible and ensure the quality of best learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.highereducation.mp.gov.in/Uploaded%20Document%20New/3610/2021%2022%20Physical%20Facilities%20-%20Copy%202.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2533

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

NIl

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	https://www.highereducation.mp.gov.in/Uploaded%20Document%20New/3610/513%20Spokern%20VASS%20Alpavidhi%20News%202019-20.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

09

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

430

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

52

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Government College Bichhua has various Standing Committees under IQAC. There is a system of giving a representation to students in those Standing Committees / Cells where such representation is

needed. The students are primary stakeholders and therefore they get due representation in various Committees / Cells of IQAC, namely Students Discipline Cell, Academic Quality Upgradation Cell, Infrastructure Upgradation Cell, Skill Development Cell, Student Quality Circle. Students' Welfare Scheme Cell, Sports Activity Cell, and Women's Sexual Harassment Complaint Redressal Cell. Through this mechanism of representation, the participation of primary stakeholders (Students).is properly ensured and thereby students have a say in those matters which affect their interests and needs. This representation is as per the norms of UGC Guidelines and established norms and processes. In the quarterly meetings and annual meeting of IQAC as also during review of vision, mission and goals to be achieved, the student representatives also get an opportunity to make suggestions in the planning stage itself.

File Description	Documents
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/532%20Institution%20facilitates%20students%20representation%20and%20engagement%202021-22.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

56

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An Alumni Welfare society (Alumni Association) is established on 22/07/2021 in the Government College Bichhua, Chhindwara with the help and cooperation of the Principal and IQAC Coordinator. The association was registered on 22 July 2021 under Society Registration Act 1973 of Madhya Pradesh Government. This association supports the institution in the fields of curriculum development, placement and training, social responsibilities, etc. and provides consistent contributions for the welfare of the students of the institution. Along with this it also extends financial support to the programs intended for alumni/ student development.

In the session 2021-22 alumni meet was organized on 24/12/2022, in which the association had organized a Medical Camp for the students of college and tree plantation Program in the surroundings of the college. The association has also provided a wheelchairto the institution for the physically impaired students and tree guards for green campus.

File Description	Documents
Paste link for additional information	https://www.highereducation.mp.gov.in/Uploaded%20Document%20New/3610/541%20Registered%20alumini%202021-22.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. The college focusess on quality education to make the students capable and competent citizens.

2 The college has created a Student Quality Circle for the aforesaid purpose.

3. The College hasalso created GOAL (Group of Advance Learning) of its competent professors to promote research activities.

4 The college has also an Administrative Management and Performance Evaluation Cell to assure administrative excellence and capacity building of staff and faculties and has in place an administrative managment policy

5.Participative Management & Collaborative Decision Making are the core values pursued by Departments of college.

6.Departmental meetings & inter-departmental meetings are held.

7.In Departmental Meeting, curriculum delivery is discussed & work is allocated among faculties in Departmental Time Table.

6.In Inter-Departmental Meetings,faculties discuss work which relates to more than one department.

7.Quarterly Performance Reports of Cells/committees is analyzed in IQAC & forwarded to Principal with Grading of actual performance of cells/committees.

8.College aims for being a 'College with Excellence' by developing a student centric culture.

9. The College has a mechanism of SWOC analysis to measure its streangths, weeknesses, oppotunities and challanges.

10. The college ensures ethical behaviour of its staff and students by enforcing Code of conduct and ethics Policy and a code of conduct and ethics committe to moniter it.

File Description	Documents
Paste link for additional information	https://www.highereducation.mp.gov.in/?page=PJopJpXtRVe%2FIBs5r%2FLRmQ%3D%3D&orgid=109
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1.College has an elaborate system of decentralized working by allocating work to cells & committees of IQAC by Principal.

2.Cells & committees are granted operational autonomy in their allotted tasks.

3.Responsibility is fixed by decentralized mechanism.

4.Responsibility is enforced by Quarterly Performance Reports of cells/committees to IQAC.

5 The IQAC coordinator forwards the same to the principal with his/her opinion. The principal does the final assesment of the working of committees/cells.

6 The various stakeholders of the college such as students, alumni, parents and teachers get their due representation in committees/cells as per the need.

7 The Principal also constitutes some adhoc committees as per the need from time to time.

8. Mission statement of IQAC aims at all round development of students, academic & administrative excellence & capacity building of staff & better infrastructure for teaching, learning and administration.

9.Work of cells/committees is assessed in respect of achievements & outcomes. Thus, balance is maintained between ultimate control by Principal & operational autonomy granted to cells/committees.

10.This participative governance is very much in tune with vision & mission of institution.

File Description	Documents
Paste link for additional information	https://www.highereducation.mp.gov.in/?page=nPFCVwNPKZuFBtnnaMTAEQ%3D%3D&orgid=109
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective plan of college focuses to:

1. achieve excellence in academic &administrative pursuits,use of ICT forbenefit of students and staff.

2. create a student-centric atmosphere for holistic learning.

3. develop entrepreneurship skill through industrial exposure of students

4. create better academic environment bydiscipline in college premises throughdiscipline committee &model code of conduct.

5. assessing entry level behaviour of new students during admission by 'Pravesh Utsav',induction program,Know your college etc.

6.pursue infrastructure developmentby government supported&own resources.

7.develop a culture of effective teaching &learning bylectures of academic experts.

8.encourage students to participate in extracurricular activities i.evoter awareness,human rights & cross cutting issues.

9.support students for competitive examination byskill development & self employment training programs.

10.sensitize students on gender issues byseminar,webinar &workshop by weman cell.

11.encourage teachers to organize seminar, webinar&workshop on issues of academic &social relevance,encourage students to develop entrepreneurship skills byexposure to industries i.e.industrial tour program &encourage innovations for academic &administrative excellence byinnovative programs for staff i.e.IFMIS, office automation &administrative procedure.

12.build capacity of main stakeholders-staff &students bytheir involvementin IQAC.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/621%20The%20institutional%20Strategic%20perspective%20plan%202021-22.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the college is effective & efficient as visible from the following policies :-

(i) Student Grievance Redressal Policy

(ii) Anti raging Policy

(iii) Code of Conduct & Ethics Policy for -

(1) Principal

(2) Teaching Staff

(3) Non-Teaching Staff

(4) Students

(iv) Sexual Harassment Redressal Policy

(v) Infrastructure Development & Maintenance Policy

(vi) Research Policy

(vii) Green Initiative Policy

(viii) Slow Learner & Advance Learner Policy

(ix) IT and Digital Policy

(x) Health & Physical Fitness Policy

(xi) Faculty & Staff Development Policy

(xii) Staff Welfare Policy

The appointment & Service Rules of The college are governed by the Government of Madhya Pradesh. The Rules & Regulations are also framed by the Government of Madhya Pradesh for efficient management of administrative work & proper functionong of the college. The college has an hierarchical administrative setup with Pricipal at the apex with faculties and office staff under him. The faculties are of two categories- regular faculties appointed by direct recrutment through MPPSC and faculties appointed on adhoc basis. The college follows the survice rules of MP government in all respects and procedures are adopted accordingly.

File Description	Documents
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/622%20The%20functoning%20of%20the%20insttutonal%20bodies%202021-22.pdf
Link to Organogram of the institution webpage	https://highereducation.mp.gov.in/Uploaded%20Document/Government%20College%20Bichhua/IQAC/IQAC%20Organizational%20Chart%20F.png
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. College allows it's faculties to attend the refresher corse, orientation course, short term course, FDPetc.

2. College also organises at its own level few workshop/seminar/ webinar for it's teaching and non teaching staff for their capacity building such as computer awairness programme, new techniques of pedogogy, FDPon office procedure and administration, IFMIS and accounts training, science conference etc.

3.College has subscribed a few journels for the educational enrichment and knowledge upgradation of faculties of the college theirby prepairing them for effective delivery of curriculum to the students.

4.College has a well established library with planty of books and state-of-the-art technology like sole software and e-library facilities for teaching staff and students both.

5.College encourages its faculties for further research and publishing of research papers, chapters and books for their knowledge enrichment.The college has a gynasium which ensures the better health of teaching and nonteaching staff.

6.The college organises the yoga and meditation camp fromtime to time for it's faculties and non teaching staff. The college has sick room with primary medicines and instruments for periodical health check up of its faculties and staff.

File Description	Documents
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/631%20The%20institution%20has%20effective%20welfare%20%202021-22.pdf
Upload any additional information	View File

6.3.2 - **Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

6.3.2.1 - **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

10

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

58

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College has to prepare Anual Confidential Roll (ACR) of faculties and submits to higher offices.College also has in place an internal self apperasal system forassissment of performanc of faculties. Internal assissment is done byIQAC through quarterly reports which are submitted byvarious cells &committies toIQAC.

College regularly assesmentperformance of its employees byfollowing methods

1. Submission of Self appraisal report byemployee.

2. Performance appraisal byinternal quality assurance cell ofcollege.

3. Mens appraisal byprincipal/ head office institute.

4. Teaching staffappraisal form are filled by all teaching staff every year to month before completing that academic year (depending on joining date). Form is common for all teaching staff is from lecturers to professor onperformance of teaching/attendance, academic/research activity etc.underheading of excellent, good, average orpoor assessment is calculated and greadis given by IQAC and Principal of College

For nonTeaching staff the procedure only difference is in the format of information on the basis of performance on given task and work by collegeassessment has been done. For both case academic and non academic finally remark on the appraisal and assessment by the principle is done.

File Description	Documents
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/635%20Institutions%20Performance%20Appraisal%20System%202021-22.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a mechanism for conducting external and internal audits onfinancial transactions and valley toensure financially complanses. Internal audit is conducted every financial year internal financial committee ofcollege. Committee thoroughly verifyincome and expenditure details and compliance report ofinternal audit is submitted toprincipal. External audit is conducted once in every year by an external agency. Internal audit:all bills and vouchers are auditted by an internal financial committee every yearexpenses in cured under different heads are thoroughly checked by verifying the billvouchers. Ifany this isoriginated the same is brought to the notice of the principle. External audit:all the financial accounts ofcollege are audit by chartered accountant regularly as per government rules.The auditor ensure that all cash management payments are during authorised.Afteraudit,the report is sent toprincipal any queries suggestions in the process of audit would be attended immediately along with the surrounding documents within the prescribed time limits. All these mechanism exhibittransparency being maintain in financial methods and address to financial discipline to avoidvacation of found or prosperity ofcollege at all levels auditorited statement issigned by the authorities and chartered accountant

File Description	Documents
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/641%20Institution%20conducts%20internal%20and%20external%20financial%20audits%202021-22.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has janbhagidari system and has in place a Janbhagidari samiti/committee (JBS) for mobilization of funds at the local level. The funds acrued in the Janbhagidari account are utilized for betterment of the college and for infrastructure development in the college. The college also recives financial assistance and funds from the state government like funds for implimenting MPHEQIP (M.P. Higher Education Quality Improvement Programme) under RUSA, Accademic Excillencde, Remedial Classes etc. which are utilised for the purpose for which funds are granted. THe college also recieves funds from other bodies like MPCST (M.P. Council of science and technology) if such proposal are made for organizing seminar/ webinar/workshop in the college.

File Description	Documents
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/643%20Institutional%20strategies%20for%20mobilization%202021-22.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal quality assurance cell of the college has intitutionalized the mechanism of quality assurance in the work of various committies and cells of the college. The IQAC conducts it's four quaterly meetings in an academic year. These meetings of IQAC not only serves the useful purpose of prosepective planning and constructive discussions for further improvement in the work of committees/cells but also prooves as a useful tool of quality assesment and performance apperasal. In these meetings threadbare discussions are done for assessing the performance of each and every cell/committee of IQAC. The IQAC recieves quaterly reports from these committees/cells before each meeting regading their work. On the basis of this assesment of description of work performance contained in these reports, the IQAC coordintor writes his/her opinion and forwards the same to the principal for final opinion. In this way the performance appresal of committees/cells are conducted.

File Description	Documents
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/653%20new%20site%202020-21.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

On the academic front, our IQAC has adopted a Proactive Approach for reviewing the Teaching Learning Process by the following means:-

1. At the start of Academic Session a detailed Time-Table is

prepared for the college after consultation with IQAC.

2.IQAC of collegemonitors Teaching-Learning Process by various means like Departmental Activity Register(DAR),Departmental

Profile Sheet(DPS) & Learning Outcome Reports(LORs) prepared & submitted by academic departments to IQAC.

3. Periodical Review Reports (PRRs) of Teaching Departments areprepared byIQAC on the basisi of their Academic Performance.

4. Departmental Activity Register (DAR) is maintained by each Academic Department & got duly checked by IQAC.

5. Internal assessment through CCE &assignment is done and reviewed by IQAC.

6. Faculty Development Program (FDP) on Techniques of Pedagogyfor Academic staff is organized by Academic Quality Improvement

Cell.

7. Departmental Profile Sheet (DPS) is submitted by HOD of each Department to IQAC at the start of each Academic Session which

contains detailed information of Academic Achievements of Faculties of the Department during previous Academic Session.

8. The Academic Departments submit Learning Outcome Reports (LORs) to IQAC as the syllabus progresses.

9. The Academic Quality Improvement Cell of IQAC has played a leading rolein obtaining learning outcomes from various academic

departments of Arts, Science & Commerce as the academic session progresses and Learning Outcome Reports (LORs) are analyzed.

10. Academic Quality Improvement Cell records Incremental Improvement in Teaching-Learning Process after analyzing the LORs &

suggests strategies for further improvement.

11.On the basisof LORs, Teaching-Learning Process is assessed by IQAC.

File Description	Documents
Paste link for additional information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/652%20Meeting%202021-22.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/653%20KPI.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **Gender equity is the process of treating women and men equally.**
- **ØThrough a specialized staff of security specialists, the college provides a full range of security amenities, particularly for girls, within the premises.**
- **ØThe college is under 24-hour CCTV surveillance. It aids in the prevention of antisocial behaviour.**
- **ØSeparate common room facilities for students are available in**

the campus where the students come in their free time to relax and entertain.

- ØDiscipline is also maintained, which gives pupils and even their guardians a sense of security. The college has a Discipline Committee that is responsible for the students' safety and security.
- ØOur college has a zero-tolerance policy for eve-teasing and ragging, which is enforced by the anti-ragging Committee.
- ØWomen Cell of the college play role in actively to address the issues of all the female students as well as female staff in the college.
- ØFaculty mentors are assigned the responsibility of mentoring and counselling of the students, boys, and girls both. Each faculty advisor looks after the matters of a group of 25-30 students.

File Description	Documents
Annual gender sensitization action plan	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/711%20NAAC%20VII%202017-22.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Link: https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/711%20NAAC%20VII%202017-22.pdf Gender equity is the process of treating women and men equally. Through a specialized staff of security specialists, the college provides a full range of security amenities, particularly for girls, within the premises. The college is under 24-hour CCTV surveillance. It aids in the prevention of antisocial behaviour. Separate common room facilities for students are available in the campus where the students come in their free time to relax and entertain. Discipline is also maintained, which gives pupils and even their guardians a sense of security. The college has a Discipline Committee that is responsible for the students' safety and security. Our college has a zero-tolerance policy for eve-teasing and ragging, which is enforced by the anti-ragging Committee. Women Cell of the college play role in actively to address the issues of all the female students as well as female staff in the college. Faculty mentors are assigned the responsibility of mentoring and counselling of the students, boys, and girls both. Each faculty advisor looks after the matters of a group of 25-30 students.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	*View File*
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. **The College has different dustbins to segregate the different waste like solid, biomedical, etc.**
2. **The irreparable systems are discarded and the usable parts are used for replacements. The discarded parts of the systems and other electronic equipment are sold out to venders for their own recycling process.**
3. **The wastes are properly stacked in designated place and later disposed through vendors for proper waste management. College promotes digital platform to reduce the usage of paper for communication and sharing documents.**
4. **Reduce and reuse strategies**
5. **These are the very effective strategies implemented with full support of the students. The non-renewable energy is reduced to a minimum with conscientization of the staff and students.**
6. **The plastic wastes reduced considerably with plastic ban. The single use items are discouraged for all functions and steel plates and Templers are used in the campus. The Note book reuse is encouraged. Dust bin is distributed with Green Clean campus awareness.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	*View File*

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **College has long been at the forefront of introducing students to the social, cultural, regional, and linguistic diversity of the state and the country. The college is making deliberate steps to create a welcoming environment.**
- **As part of education social responsibility, colleges plan**

extracurricular activities in college. The goal of the extended activities is to provide an atmosphere where students can develop holistically.

- New Year's Day, Teacher's Day, the orientation and farewell programme, the Induction programme, the rally, the oath, the plantation, Youth day, Women's day, Yoga day, festivals like Holi Milan celebration, New Year celebration, and religious ritual activities are all celebrated by the college and its teachers and staff together. In order to develop students' personalities and prepare them to be responsible citizens who uphold national principles of social and communal peace and national unity, motivational speeches by accomplished professionals in the field are organized.
- Thus, the institute's initiatives/efforts to foster an inclusive atmosphere for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities.
- The NSS, NCC, and Red Cross Society Extension Programmes offer a plethora of chances for students to get involved in society and help many oppressed, helpless, and underprivileged people.
-

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The college has a wide range of Extension and outreach programs (Educational, General, and Specific) with a special focus on the under-privileged and the vulnerable sections of society.
- The Extension Programmes namely NSS, NCC, and Red Cross society, provide innumerable opportunities to students to reach out to society and contribute to ameliorating a lot of people who are oppressed, powerless and disadvantaged.
- Workshops, seminars, talks, poster exhibitions, and awareness campaigns are regularly held by the organizations like NCC. NSS, Red Cross Society, and all departments for mass sensitization on issues such as gender inclusion and environment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/719%202021-22%20NAAC%20VII%20%20Part%201.pdf
Any other relevant information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/719%202021-22%20NAAC%20VII%20Part%202.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. **To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.**
2. **The college believes in celebrating events and festivals in**

college. It is an integral part of learning and building a strong cultural belief in a student.

3. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. By Festivals the institution aims at bringing tolerance and harmony among the students and staff and other stakeholders.

4. Every Year Institute celebrates Republic Day (January 26), Independence Day (August 15) and Madhya Pradesh Day (November 1).

5. The celebration is attended by NSS Volunteers, NCC Volunteers, Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the Programme.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice

'Anek Kadam swachata ki aur'

The key goals is to spread knowledge, raise awareness, foster a caring attitude, and build the skills needed to deal with environmental problems and obstacles.

• To lower our institution's and society's carbon footprint and promote greener habits, college departments, NSS unit, NCC unit, ECO club and other cell and committees of the college frequently hold most of these workshops, seminars, presentations, poster exhibitions, and awareness campaigns related on cleanliness awareness.

•Through periodical tree plantations, flora and fauna on the campus

have been enriched, resulting in the transformation of the campus into an eco-friendly one.

Link:https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/721%20BEST%20PRACTICES%202021-2022.pdf

•Practice 2. Mahila Sashaktikaran

Building on the principle of "leaving no one behind", the new Agenda for Sustainable Development Goals (SDGs) refers to a holistic approach.

1. To attain the Sustainable Development Goals (SDGs)

GOAL 5: Gender Equality

GOAL 10: Reduced Inequalities

•There are more than 50% of girls studying here. They are predominantly from rural backgrounds.

•The cell has taken a particular interest in protecting the rights of girl students by conducting unique value-added programs because inequality and harassment of women are societal stigmas.

Link:https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/722%20BEST%20PRACTICES%202021-2022.pdf

File Description	Documents
Best practices in the Institutional website	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/721%20BEST%20PRACTICES%202021-2022.pdf
Any other relevant information	https://highereducation.mp.gov.in/Uploaded%20Document%20New/3610/722%20BEST%20PRACTICES%202021-2022.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

'ADOPTING A VILLAGE FOR SOCIAL WORK THROUGH NSS UNIT'

The purpose of this practice is to instill in the students a sense of sacrifice, a spirit of service, and a sense of community. Additionally, the NSS programmes encourage students to participate in and plan cultural events in order to raise awareness in nearby villages..

The sole aim of the NSS is to provide hands on experience to young students in delivering community service.

College National Service Scheme link : https://youtu.be/qhzzqan3umY

Objectives

• To attain the Sustainable Development Goals (SDGs)

GOAL 8: Decent Work and Economic Growth

GOAL 10: Reduced Inequality

GOAL 16: Peace and Justice Strong Institutions

•to make the villages aware of the various government programmes and encourage them to apply for them.to increase the intellectual understanding and importance of education among the village's schoolchildren.

ACTIVITIES IN SAMBARBOH VILLAGE

•Village Cleanliness:

•College students planted the plants and samples in the village with the assistance of the locals.

•Women's Empowerment: The rally for women's empowerment was organised by the college.

•Agro Guidance Camp:

•Utility and Sanitation:

•Awareness of the Villagers:

•medical examination Camp:

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

Proposal to organize more Motivational Speeches and Interview Training Program for Competitive Examinations for the Students by Swami Vivekanand Career Guidance Cell and skill development cell of the college will be made. Proposal to organize more seminars on Competitive Examination and Employment Opportunities will be made. Proposal to arrange Lab Eqipments as per needs of the Science stream Students will be made. Considering the demand and the growth of technical education in this region, this institute has planned to start PhD Programmes in all eligible departments by seeking permission from affiliated university, Raja Shankar Shah University, Chhindwara. Praposal to organise Yoga classes for Staff and students.