



Office of the Principal, Government College Bichhua Chhindwara (M.P.) 480111



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<https://www.govtcollegebichhua.org>, <https://www.highereducation.mp.gov.in/?orgid=109>



Established on 21/09/1989, Recognized under 2 (f) & 12 (B) of the UGC Act, 1956

Affiliated to Raja Shankar Shah University, Chhindwara (M.P.) 480001

**OFFICE OF THE PRINCIPAL, GOVT. COLLEGE BICHHUA,
DISTRICT- CHHINDWARA (M.P.)**
ACCREDITED BY NAAC "B" Dt. 09/06/2017
Ph. & Fax- 07162-259715, Mob. 9425425968
Email- hegcbicchh@mp.gov.in

No. 907/2019

Bichhua Dated: - 06/12/2019

ORDER

After consideration of the proposal forwarded by IQAC to the Principal vide its Note Sheet No. 14/1/IQAC, dated 22/11/2019 regarding constitution of a monitoring Committee - 'Code of Conduct & Ethics Committee' of the college, the following Committee is hereby formed to monitor the implementation of 'Code of Conduct & Ethics Policy' of the college:-

Sr. No.	Name & Designation	Position in Committee	Remark
01.	Dr. Sakshi Sahare - Assistant Professor, Physics	Nodal Officer	
02.	Dr. Kavita Chahal - Assistant Professor, Botany	Member	
03.	Dr. Anil Kumar Ahirwar - Assistant Professor, Chemistry	Member	
04.	Dr. Vivek Kumar Tiwari, - Guest Faculty, Botany	Member	—

Principal
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Govt. College, Bichhua
Distt.-Chhindwara (M.P.) 480111

Endorsement No. 908 /2019
Copy to:-

Bichhua Dated: - 06/12/2019

1. Dr. Sakshi Sahare- Assistant Professor, Physics Govt. College Bichhua,
2. Dr. Kavita Chahal -Assistant Professor, Botany, Govt. College Bichhua,
3. Dr. Anil Kumar Ahirwar -Assistant Professor, Chemistry, Govt. College Bichhua,
4. Dr. Vivek Kumar Tiwari, -Guest Faculty, Botany, Govt. College Bichhua,
- for information & compliance.
5. Coordinator, IQAC for information.
6. Order Book
7. Establishment Section, Govt. College Bichhua, for information.



Principal

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CODE OF CONDUCT & ETHICS COMMITTEE MINUTES

(Session 2021-22)

Date : 10/02/2022
Session : 2021-22
Venue : Physics Department
Chairperson : Dr. Sakshi Sahare, Assistant Professor

At the start of the meeting, the Committee Chairperson/Nodal Officer Dr. Sakshi Sahare explained the Agenda of the meeting in brief to the Committee Members.

AGENDA OF THE MEETING:

1. Use of Furniture, Electrical Equipment & Properties of College by Students.
2. Maintenance of Discipline during ensuing Annual Cultural Festival of college.
3. Senior Students to act as Role Model for Junior Students in the realm of Code of Conduct.
4. Workshop/Awareness Programme for Students on Code of Conduct in the Next Session.

DISCUSSION IN THE MEETING:

The above points of Agenda were discussed in the Meeting & following decisions were taken unanimously:-

1. The students must use the Furniture, Electrical Equipment & Properties of College with care.
2. Any damage to Properties of the college will lead to imposition of Penalties.
3. The Students must maintain discipline in the ensuing Annual Cultural Festival of college & Discipline Committee will take proper steps in this regard.
4. The Senior Students must be encouraged to strictly follow Dress Code & maintain discipline in the college campus so as to act as Role Model for Junior Students.
5. Workshop/Awareness Programme for Students on Code of Conduct will be organized in the Next Academic Session.





OUTCOME OF THE PREVIOUS MEETING:

1. No case of indiscipline by students has been registered.
2. Library is being used by Students & Faculties during leisure hours and they are required to make entries of their visiting hours in the Visiting Diary during their stay in the Library.
3. Proper Time-Table of Classes are being followed by the Departments/Faculties.
4. No case of Ragging has been registered.
5. No case of damage to Properties of College has been registered till today.

MEMBERS PRESENT IN THE MEETING:

1. Dr. Sakshi Sahare, Assistant Professor, Physics-Chairperson/Nodal Officer
2. Dr. Kavita Chahal, Assistant Professor, Botany -Member
3. Dr. Anil Kumar Ahirwar, Assistant Professor, Chemistry -Member
4. Dr. Vivek Tiwari, Guest Faculty, Botany -Member

ATTENDANCE SHEET

S.No.	Name	Designation	Signature
01.	Dr. Sakshi Sahare	Assistant Professor, Physics-Chairperson/Nodal Officer	
02.	Dr. Kavita Chahal	Assistant Professor, Botany-Member	
03.	Dr. Anil Kumar Ahirwar	Assistant Professor, Chemistry -Member	
04.	Dr. Vivek Tiwari	Guest Faculty, Botany -Member	


Chairperson/Nodal Officer


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CODE OF CONDUCT & ETHICS COMMITTEE MINUTES

(Session 2021-22)

Date : 08/10/2021
Session : 2021-22
Venue : Principal Chamber
Chairperson : Dr. Sakshi Sahare, Assistant Professor

At the outset, the Committee Chairperson/Nodal Officer Dr. Sakshi Sahare welcomed Principal Dr. R.P. Yadav & Coordinator, IQAC Dr. Pooja Tiwari for their graceful presence in the meeting. The following points of Agenda were discussed in the meeting.

AGENDA OF THE MEETING:

1. Discipline in the college campus.
2. Use of Library by Students & Faculties during leisure hours.
3. Adherence of Time-Table of classes by Students & Faculties.
4. Ethics, Honesty, Integrity & Fairness in the conduct & working of Faculties.
5. Steps to prevent Ragging in the college campus.

DISCUSSION IN THE MEETING:

The above points of Agenda were discussed in the Meeting & following decisions were taken unanimously:-

1. The students must maintain discipline in the class & college campus.
2. The Students & Faculties should use Library during Leisure Hours.
3. The Students & Faculties must follow the Time-Table of classes.
4. The must express good virtues of Honesty, Integrity, Fairness & Ethics while performing their duties in the college campus.

4. The must express good virtues of Honesty, Integrity, Fairness & Ethics while performing their duties in the college campus.
5. The steps must be taken by the Anti-Ragging Committee & Anti-Ragging Squad to prohibit.

Ragging in the college campus.

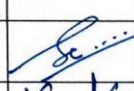


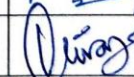
OUTCOME OF THE PREVIOUS MEETING:

1. Classes are being engaged as per Time-Table.
2. Dress Code is being followed by the students in the college campus.
3. Students are wearing ID Cards in the college campus.
4. Mobile Phones are not being used in the Class Rooms.


MEMBERS PRESENT IN THE MEETING:

1. Dr. Sakshi Sahare, Assistant Professor, Physics-Chairperson/Nodal Officer
2. Dr. Kavita Chahal, Assistant Professor, Botany -Member
3. Dr. Anil Kumar Ahirwar, Assistant Professor, Chemistry -Member
4. Dr. Vivek Tiwari, Guest Faculty, Botany -Member

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04.	Dr. Vivek Tiwari	Guest Faculty, Botany -Member	


Chairperson/Nodal Officer


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CODE OF CONDUCT & ETHICS COMMITTEE MINUTES
(Session 2021-22)

Date : 06/07/2021
Session : 2021-22
Venue : Principal Chamber
Chairperson : Dr. Sakshi Sahare, Assistant Professor

At the outset, the Committee Chairperson/Nodal Officer Dr. Sakshi Sahare welcomed Principal Dr. R.P. Yadav & Coordinator, IQAC Dr. Pooja Tiwari for their graceful presence in the meeting. The Principal wanted that the committee members should communicate the Code of Conduct of college to the 1st year students of Session 2021-22.

AGENDA OF THE MEETING:

1. Reporting Time in the college by the students.
2. Dress Code in the college.
3. Wearing of ID Cards by the students.
4. Prohibition of use of Mobile Phones in the college campus.

DISCUSSION IN THE MEETING:

The above points of Agenda were discussed in the Meeting & following decisions were taken unanimously:-

1. The students should report to the class in the decided time as per Time-Table.
2. The students will not be allowed to enter the class after the start of the class.
3. The students must follow the Dress Code in the college campus.

4. The students must wear ID Cards in the college campus.
5. The use of mobile phones is strictly prohibited in the class room & college campus except in the Common Room.

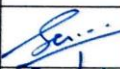


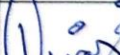
OUTCOME OF THE PREVIOUS MEETING:

1. Provisions of Domestic Violence Act-2005 have been displayed in the college campus.
2. Students are wearing Masks & Sanitizers during their stay in the college.
3. Proper records of ONLINE Classes have been maintained.

MEMBERS PRESENT IN THE MEETING:

1. Dr. Sakshi Sahare, Assistant Professor, Physics-Chairperson/Nodal Officer
2. Dr. Kavita Chahal, Assistant Professor, Botany -Member
3. Dr. Anil Kumar Ahirwar, Assistant Professor, Chemistry -Member
4. Dr. Vivek Tiwari, Guest Faculty, Botany -Member

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02.	Dr. Kavita Chahal	Assistant Professor, Botany-Member	
03.	Dr. Anil Kumar Ahirwar	Assistant Professor, Chemistry -Member	
04.	Dr. Vivek Tiwari	Guest Faculty, Botany -Member	


Chairperson/Nodal Officer


Principal

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CODE OF CONDUCT & ETHICS COMMITTEE MINUTES

(Session 2020-21)

Date : 12/01/2021
Session : 2020-21
Venue : Physics Department
Chairperson : Dr. Sakshi Sahare, Assistant Professor

At the start of the meeting, the Committee Chairperson/Nodal Officer Dr. Sakshi Sahare explained the Agenda of the meeting in brief to the Committee Members.

AGENDA OF THE MEETING:

1. Display of the provisions of Domestic Violence Act- 2005 in the college campus.
2. Awareness Programmes on Code of Conduct for Students in the next Session.
3. Use of Sanitizers & Masks by students during their stay in the college campus.
4. Proper conduction of ONLINE Classes & maintenance of their records.

DISCUSSION IN THE MEETING:

The above points of Agenda were discussed in the Meeting & following decisions were taken unanimously:-

1. The provisions of Domestic Violence Act- 2005 should be displayed in the college campus.
2. Awareness Programme be organized for students on Code of Conduct.
3. The Students must wear Mask & use Sanitizers in the college campus.
4. ONLINE classes be conducted for students through Google Meet & proper records of Link of Google Meet be maintained by the concerned Faculty in the prescribed format of IQAC.

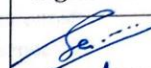


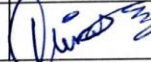
OUTCOME OF THE PREVIOUS MEETING:

1. Proper discipline is maintained in the college & no case of indiscipline has been registered.
2. Time-Table is being followed by the Departments/Faculties.
3. Provisions of POCSO ACT-2012 have been displayed on Flex/Banner in the college campus.
3. Dress Code is being followed in the college.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Sakshi Sahare, Assistant Professor, Physics-Chairperson/Nodal Officer
- (2) Dr. Kavita Chahal, Assistant Professor, Botany -Member
- (3) Dr. Anil Kumar Ahirwar, Assistant Professor, Chemistry -Member
- (4) Dr. Vivek Tiwari, Guest Faculty, Botany -Member

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01.	Dr. Sakshi Sahare	Assistant Professor, Physics-Chairperson/Nodal Officer	
02.	Dr. Kavita Chahal	Assistant Professor, Botany-Member	
03.	Dr. Anil Kumar Ahirwar	Assistant Professor, Chemistry -Member	
04.	Dr. Vivek Tiwari	Guest Faculty, Botany -Member	


Chairperson/Nodal Officer


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CODE OF CONDUCT & ETHICS COMMITTEE MINUTES

(Session 2020-21)

Date : 15/09/2020
Session : 2020-21
Venue : Principal Chamber
Chairperson : Dr. Sakshi Sahare, Assistant Professor

At the outset, the Committee Chairperson/Nodal Officer Dr. Sakshi Sahare welcomed Principal Dr. R.P. Yadav & Coordinator, IQAC Dr. Pooja Tiwari for their graceful presence in the meeting. The following points of Agenda were discussed in the meeting.

AGENDA OF THE MEETING:

1. Discipline in the college campus.
2. Adherence of Time-Table of classes by Students & Faculties.
3. Display of POCSO ACT -2012 provisions in the college campus.
4. Steps to maintain Dress Code in the college campus.

DISCUSSION IN THE MEETING:

The above points of Agenda were discussed in the Meeting & following decisions were taken unanimously:-

1. The students must maintain discipline in the class & college campus.
2. The Students & Faculties must follow the Time-Table of classes.
3. The provisions of POCSO ACT-2012 be displayed on Flex/Banner in the college campus.
4. The steps must be taken to maintain Dress Code in the college campus.





OUTCOME OF THE PREVIOUS MEETING:

1. Students are observing proper Covid-19 guidelines, wearing Masks & using Sanitizers in the college campus.
2. Students have been granted permission to attend ONLINE Classes from home.

MEMBERS PRESENT IN THE MEETING:

1. Dr. Sakshi Sahare, Assistant Professor, Physics-Chairperson/Nodal Officer
2. Dr. Kavita Chahal, Assistant Professor, Botany -Member
3. Dr. Anil Kumar Ahirwar, Assistant Professor, Chemistry -Member
4. Dr. Vivek Tiwari, Guest Faculty, Botany -Member

ATTENDANCE SHEET

Sr. No.	Name	Designation	Signature
01.	Dr. Sakshi Sahare	Assistant Professor, Physics-Chairperson/Nodal Officer	
02.	Dr. Kavita Chahal	Assistant Professor, Botany-Member	
03.	Dr. Anil Kumar Ahirwar	Assistant Professor, Chemistry -Member	
04.	Dr. Vivek Tiwari	Guest Faculty, Botany -Member	


Chairperson/Nodal Officer


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CODE OF CONDUCT & ETHICS COMMITTEE MINUTES

(Session 2020-21)

Date : 20/07/2020
Session : 2020-21
Venue : Physics Department
Chairperson : Dr. Sakshi Sahare, Assistant Professor

The meeting started with the motto of promoting Good Virtues and Ethical Values in staff members for betterment of college with other issues of Agenda.

AGENDA OF THE MEETING:

1. Promotion of Good Virtues and Ethical/Moral Values in Staff Members.
2. NOC from Parents of Students for Industrial/Academic Study Tour/Field Vizit.
3. Wearing of Masks & use of Sanitizer by the students.
4. Permission to students to attend ONLINE Classes.

DISCUSSION IN THE MEETING:

The above points of Agenda were discussed in the Meeting & following decisions were taken unanimously:-

1. The Staff Members should be encouraged to maintain highest level of integrity & show good virtues of Honesty, Ethics & Morality in their work & behaviour in the performance of their duties. .
2. The students should submit No Objection Certificate (NOC) of Parents/Guardian in a prescribed format if the wish to go on an Industrial Tour/Study Tour/Educational Tour Programme.
3. The students must wear Masks, maintain social distance & use sanitizers in the college

3. The students must wear Masks, maintain social distance & use sanitizers in the college campus.
4. The students , who wish to attend ONLINE Classes, be given permission to attend ONLINE Classes from home.

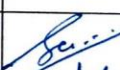


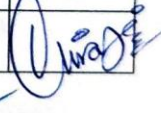
OUTCOME OF THE PREVIOUS MEETING:

1. No case of unpleasant event found in the Annual Programme/Other Programmes.
2. No case of Ragging registered in the previous Academic Session 2019-20.

MEMBERS PRESENT IN THE MEETING:

1. Dr. Sakshi Sahare, Assistant Professor, Physics-Chairperson/Nodal Officer
2. Dr. Kavita Chahal, Assistant Professor, Botany -Member
3. Dr. Anil Kumar Ahirwar, Assistant Professor, Chemistry -Member
4. Dr. Vivek Tiwari, Guest Faculty, Botany -Member

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01.	Dr. Sakshi Sahare	Assistant Professor, Physics-Chairperson/Nodal Officer	
02.	Dr. Kavita Chahal	Assistant Professor, Botany-Member	
03.	Dr. Anil Kumar Ahirwar	Assistant Professor, Chemistry -Member	
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Chairperson/Nodal Officer

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CODE OF CONDUCT & ETHICS COMMITTEE MINUTES

(Session 2019-20)

Date : 04/02/2020
Session : 2019-20
Venue : Physics Department
Chairperson : Dr. Sakshi Sahare, Assistant Professor

The meeting started in the gracious presence of Chairperson/Nodal Officer and Members of the Code of conduct & Ethics Committee of college. The following points of Agenda were put for discussion in the meeting.

AGENDA OF THE MEETING:

1. Avoidance of any unpleasant incident in the Annual Festival & other programmes.
2. Strengthening of Anti-Ragging Squad for avoidance of Ragging in the college campus.
3. Professional Ethics Programme for Faculties & Staff.
4. Maintenance of Discipline in the college campus.

DISCUSSION IN THE MEETING:

The above points of Agenda were discussed in the Meeting & following decisions were taken unanimously:-

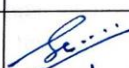
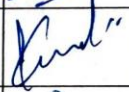


1. Steps should be taken by the joint collaboration of Code of Conduct & Ethics Committee, Discipline Committee & Anti-Ragging Committee/Squad for Avoidance of any unpleasant incident in the Annual Festival & other programmes.
2. Anti-Ragging Squad should keep vigilance in the college campus & should report any incident of Ragging in the college campus at once to the Principal for further action.
3. Professional Ethics Programme for Faculties & Staff be organized in future.

3. Professional Ethics Programme for Faculties & Staff be organized in future.
4. Discipline should be maintained in the class rooms & college campus.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Sakshi Sahare, Assistant Professor, Physics-Chairperson/Nodal Officer
- (2) Dr. Kavita Chahal, Assistant Professor, Botany -Member
- (3) Dr. Anil Kumar Ahirwar, Assistant Professor, Chemistry -Member
- (4) Dr. Vivek Tiwari, Guest Faculty, Botany -Member

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Chairperson/Nodal Officer


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CODE OF CONDUCT & ETHICS COMMITTEE MINUTES
(Session 2019-20)

Date : 30/12/2019
Session : 2019-20
Venue : Principal Chamber
Chairperson : Dr. Sakshi Sahare, Assistant Professor

The meeting started in the gracious presence of Principal Dr. R.P. Yadav & Coordinator, IQAC Dr. Pooja Tiwari. It was a formal Introductory Meeting after constitution of the Code of conduct & Ethics Committee vide Principal's Order dated 06/12/2019. The Principal wished that the Code of Conduct of college be displayed on the Notice Board, Departments, Laboratories, Common Room, Canteen & Library for easy access of students. Besides, the students be made aware of the provisions of Code of Conduct by organizing special sessions or Workshop/Seminar/Awareness Programme.

AGENDA OF THE MEETING:

1. Display of Code of Conduct for Students.
2. Posters ,Rules & Regulations of Anti-Ragging.
3. Awareness Programmes for Students on Code of Conduct.
4. Ethics and Good Virtues like Honesty, Integrity & Fairness in the working of Staff & Faculties.

DISCUSSION IN THE MEETING:

The above points of Agenda were discussed in the Meeting & following decisions were taken unanimously:-

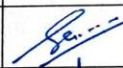



1. The Code of Conduct of college be displayed on the Notice Board, Departments, Laboratories, Common Room, Canteen & Library for easy access of students..
2. Posters ,Rules & Regulations of Anti-Ragging be displayed in the college campus.


2. Posters, Rules & Regulations of Anti-Ragging be displayed in the college campus.
3. Awareness Programmes for Students on Code of Conduct be organized in future.
4. Ethics and Good Virtues like Honesty, Integrity & Fairness in the working of Staff & Faculties be promoted.

MEMBERS PRESENT IN THE MEETING:

1. Dr. Sakshi Sahare, Assistant Professor, Physics-Chairperson/Nodal Officer
2. Dr. Kavita Chahal, Assistant Professor, Botany -Member
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Chairperson/Nodal Officer


Principal
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