



Office of the Principal, Government College Bichhua Chhindwara (M.P.) 480111



Mobile: +91 9425425968, Email: hegcbicbh@mp.gov.in
<https://www.govtcollegebichhua.org>, <https://www.highereducation.mp.gov.in/?orgid=109>



Established on 21/09/1989, Recognized under 2 (f) & 12 (B) of the UGC Act, 1956
Affiliated to Raja Shankar Shah University, Chhindwara (M.P.) 480001

OFFICE OF THE PRINCIPAL, GOVT. COLLEGE BICHHUA, DISTRICT- CHHINDWARA (M.P.)



ACCREDITED BY NAAC "B" Dt. 09/06/2017

Ph. & Fax- 07162-259715, Mob. 9425425968

Email- hegcbicbh@mp.gov.in

No. /2021

Bichhua, Dated- 23/03/2021

ORDER

In compliance of the Letter No. 579/373/Commissioner Higher Education/SHA-1/2021, Bhopal Dated-19/03/2021 regarding implementation of **Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 & Rules 2013**, the Internal Committee at the College Level is constituted as under:-

**Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013
(Internal Committee)**

Sr. No.	Name	Designation	Designation in Internal Committee	Mobile No.	Signature
01.	Dr. Pooja Tiwari	Associate Professor- Sociology	Chairperson/ Presiding Officer	7974688373	
02.	Dr. Manisha Amte	Assistant Professor- Sociology	Member	9479874245	
03.	Dr. Vaishali Gupta	Assistant Professor- Botany	Member	8989525488	
04.	Dr. Naveen Kumar Verma	Assistant Professor- Botany	Member	9300412044	
05.	Smt. Pooja Bobde	Director-IT International Public School, Bichhua	Non-Governmental Member	9424325431	

As per direction of Govt., the above Committee shall function for a period of 3 years and shall be reconstituted thereafter.

Principal

Govt. College, Bichhua
Bichhua, Dated- 23/03/2021

Endorsement No. /2021

Copy to-

1. To all concerned Shri/Ku./Smt./Dr.for information & compliance.
2. Coordinator, IQAC for information.
3. Order Book.
4. Establishment Section, Govt. College Bichhua for information.

Principal

PRINCIPAL
Govt. College, Bichhua
Distt.-Chhindwara (M.P.) 480111

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DISTRICT- CHHINDWARA (M,P.)

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**Internal Committee- Sexual Harassment of Women at Workplace
(Prevention, Prohibition & Redressal) Act, 2013**

MINUTES OF THE MEETING

Date : 25-03-2021
Place : Room No. 5
Nodal Officer : Dr. Pooja Tiwari, Associate Professor-Sociology
Members : Dr. Manisha Amte, Assistant Professor-Sociology
Dr. Vaishali Gupta, Assistant Professor-Botany
Dr. Naveen Kumar Verma, Assistant Professor-Botany
Smt. Pooja Bobde, Director-IT International Public
School, Bichhua

AGENDA OF MEETING:

The following points have been discussed in the meeting:-

1. Awareness Programme for empowerment/awareness of women to be organized by the Internal Committee in the next Month.
2. Introductory Programme to be organized by the Internal Committee in the next Month of April under the patronship of Pricipal Dr. R.P. Yadav with presence of Convener Dr. Pooja Tiwari, Secretary Dr. Manisha Amte & Committee Members Dr. Vaishali Gupta, Dr. Naveen Kumar Verma & Smt. Pooja Bobde.

DECISION TAKEN IN MEETING:

The points of above Agenda have been discussed in the Meeting and Action Plan to implement the Progmmes has been approved unanimously.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Pooja Tiwari, AssociateProfessor,Sociology-Chairperson/Presiding Officer
- (2) Dr. Manisha Amte, Assistant Professor-Sociology-Member
- (3) Dr. Naveen Kumar Verma, Assistant Professor,Botany-Member
- (4) Dr. Vaishali Gupta, Assistant Professor,Botany-Member
- (5) Smt. Pooja Bobde, Director-IT International Public School, Bichhua

ATTENDANCE SHEET

Sr. No.	Name	Designation	Signature
01.	Dr. Pooja Tiwari	Associate Professor-Sociology	
02.	Dr. Manisha Amte	Assistant Professor-Sociology	
03.	Dr. Naveen Kumar Verma	Assistant Professor-Botany	
04.	Dr. Vaishali Gupta	Assistant Professor-Botany	
05.	Smt. Pooja Bobde	Director-IT International Public School, Bichhua	

Chairperson/Presiding Officer

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**Internal Committee- Sexual Harassment of Women at Workplace
(Prevention, Prohibition & Redressal) Act, 2013**

MINUTES OF THE MEETING

Date : 17-08-2021
Place : Room No. 5
Nodal Officer : Dr. Pooja Tiwari, Associate Professor-Sociology
Members : Dr. Manisha Amte, Assistant Professor-Sociology
Dr. Vaishali Gupta, Assistant Professor-Botany
Dr. Naveen Kumar Verma, Assistant Professor-Botany
Smt. Pooja Bobde, Director-IT International Public
School, Bichhua

AGENDA OF MEETING:

The following points have been discussed in the meeting:-

1. To reschedule the Activities approved in the previous Meeting Dated-25/03/2021 & could not be completed due to Covid-19 pandemic.
2. General Information of Internal Committee to be given to the Girls in the Month of September.

DECISION TAKEN IN MEETING:

The points of above Agenda have been discussed in the Meeting and Action Plan to reschedule the Programmes has been approved unanimously.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Pooja Tiwari, Associate Professor, Sociology-Chairperson/Presiding Officer
- (2) Dr. Manisha Amte, Assistant Professor-Sociology-Member
- (3) Dr. Naveen Kumar Verma, Assistant Professor, Botany-Member
- (4) Dr. Vaishali Gupta, Assistant Professor, Botany-Member
- (5) Smt. Pooja Bobde, Director-IT International Public School, Bichhua

ATTENDANCE SHEET

Sr. No.	Name	Designation	Signature
01.	Dr. Pooja Tiwari	Associate Professor-Sociology	
02.	Dr. Manisha Amte	Assistant Professor-Sociology	
03.	Dr. Naveen Kumar Verma	Assistant Professor-Botany	
04.	Dr. Vaishali Gupta	Assistant Professor-Botany	
05.	Smt. Pooja Bobde	Director-IT International Public School, Bichhua	

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**Internal Committee- Sexual Harassment of Women at Workplace
(Prevention, Prohibition & Redressal) Act, 2013**

MINUTES OF THE MEETING

Date : 08-09-2021
Place : IQAC Room(Administrative Wing)
Time : 3.30 PM
Nodal Officer : Dr. Pooja Tiwari, Associate Professor-Sociology
Members : Dr. Manisha Amte, Assistant Professor-Sociology
Dr. Vaishali Gupta, Assistant Professor-Botany
Dr. Naveen Kumar Verma, Assistant Professor-Botany
Smt. Pooja Bobde, Director-IT International Public
School, Bichhua

AGENDA OF MEETING:

The following points have been discussed in the meeting:-

1. To organize a National Workshop on 'Violence Against Women & Awareness' through ONLINE mode with the cooperation of Women Cell.
2. The Affidavit sent by Govt.
3. Interview/Schedule from the Girl Students.

DECISION TAKEN IN MEETING:








The points of above Agenda have been discussed in the Meeting and following decisions have been taken:-

1. A National Workshop on 'Violence Against Women & Awareness' through ONLINE mode with the cooperation of Women Cell shall be organized on the tentative date of 15/09/2021.
2. The Affidavit sent by Govt. to be Affixed on Notice Board and in front of Class Rooms.
3. Interview/Schedule from the Girl Students will be conducted in the next Month of November/December, 2021.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Pooja Tiwari, Associate Professor, Sociology-Chairperson/Presiding Officer
- (2) Dr. Manisha Amte, Assistant Professor-Sociology-Member
- (3) Dr. Naveen Kumar Verma, Assistant Professor, Botany-Member
- (4) Dr. Vaishali Gupta, Assistant Professor, Botany-Member
- (5) Smt. Pooja Bobde, Director-IT International Public School, Bichhua
- (6) Dr. Farhat Mansoori, Assistant Professor, Sociology- Invited Member
- (7) Dr. Kavita Chahal, Assistant Professor, Botany-Invited Member

ATTENDANCE SHEET

Sr. No.	Name	Designation	Signature
01.	Dr. Pooja Tiwari	Associate Professor-Sociology	
02.	Dr. Manisha Amte	Assistant Professor-Sociology	
03.	Dr. Naveen Kumar Verma	Assistant Professor-Botany	
04.	Dr. Vaishali Gupta	Assistant Professor-Botany	
05.	Smt. Pooja Bobde	Director-IT International Public School, Bichhua	
06.	Dr. Farhat Mansoori	Assistant Professor-Sociology	
07.	Dr. Kavita Chahal	Assistant Professor-Botany	


Chairperson/Presiding Officer


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**Internal Committee- Sexual Harassment of Women at Workplace
(Prevention, Prohibition & Redressal) Act, 2013**

MINUTES OF THE MEETING

Date : 04-10-2021
Place : Room No. 5
Nodal Officer : Dr. Pooja Tiwari, Associate Professor-Sociology
Members : Dr. Manisha Amte, Assistant Professor-Sociology
Dr. Vaishali Gupta, Assistant Professor-Botany
Dr. Naveen Kumar Verma, Assistant Professor-Botany
Smt. Pooja Bobde, Director-IT International Public
School, Bichhua

REVIEW OF THE PREVIOUS MEETING:

1. The National Workshop on 'Violence Against Women & Awareness' which was decided to be conducted in the previous Meeting Dated 08/09/2021 has been conducted on 15/09/2021 through ONLINE (Webinar) Mode. The following eminent speakers delivered their speech in this Webinar:-
Main Speaker : Dr. C.S.S. Thakur from Jabalpur
Second Main Speaker : Dr. Swati Shukla from Satna
Other Speakers : Dr. Suchita Sharma from Chhattisgarh
: Dr. Sadhna Khare from Chhattisgarh
2. The Affidavit has been affixed on the decided place.
3. The preparation of the work to be completed in the Month of November/December, 2021 is going on.

AGENDA OF MEETING:

1. Cyber Security Awareness Programme.
2. Organization of Camp in the nearby villages for awareness on the Legal Rights of Women.
3. The Oath sent by Govt. to be administered to all Staff of college.
4. Organization of National Webinar with the cooperation of Women Cell.

DECISION TAKEN IN MEETING:

The points of above Agenda have been discussed in the Meeting and the following decisions have been taken unanimously:-

1. Cyber Security Awareness Programme will be organized in the mid-October, 2021.
2. Camp will be organized in the nearby villages of SAMARBOH, JHAMTA & GONI for awareness on the Legal Rights of Women in the Months of November, December, 2021 & January, 2022.
3. The Oath sent by Govt. will be administered to all Staff of the college in the last week of October.
4. A National Webinar through ONLINE Mode will be organized in the Months of January & February, 2022 with the cooperation of Women Cell.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Pooja Tiwari, Associate Professor, Sociology-Chairperson/Presiding Officer
- (2) Dr. Manisha Amte, Assistant Professor-Sociology-Member
- (3) Dr. Naveen Kumar Verma, Assistant Professor, Botany-Member
- (4) Dr. Vaishali Gupta, Assistant Professor, Botany-Member
- (5) Dr. Sunita Solanki, Assistant Professor, Economics-Invited Member
- (6) Smt. Yashoda Uikey, Assistant Professor, Economics-Invited Member
- (7) Smt. Pooja Bobde, Director-IT International Public School, Bichhua

ATTENDANCE SHEET

Sr. No.	Name	Designation	Signature
01.	Dr. Pooja Tiwari	Associate Professor-Sociology	
02.	Dr. Manisha Amte	Assistant Professor-Sociology	
03.	Dr. Naveen Kumar Verma	Assistant Professor-Botany	
04.	Dr. Vaishali Gupta	Assistant Professor-Botany	
05.	Dr. Sunita Solanki	Assistant Professor-Economics	
06.	Smt. Yashoda Uikey	Assistant Professor-Economics	
07.	Smt. Pooja Bobde	Director-IT International Public School, Bichhua	


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**Internal Committee- Sexual Harassment of Women at Workplace
(Prevention, Prohibition & Redressal) Act, 2013**

MINUTES OF THE MEETING

Date	: 09-10-2021
Place	: Room No. 5
Nodal Officer	: Dr. Pooja Tiwari, Associate Professor-Sociology
Members	: Dr. Manisha Amte, Assistant Professor-Sociology Dr. Vaishali Gupta, Assistant Professor-Botany Dr. Naveen Kumar Verma, Assistant Professor-Botany Smt. Pooja Bobde, Director-IT International Public School, Bichhua

AGENDA OF MEETING:

1. Cyber Security Awareness Programme.
2. Organization of National Webinar.

DECISION TAKEN IN MEETING:







The following decision have been taken unanimously:-

1. Cyber Security Awareness Programme will be organized on 11/10/2021.
2. A National Webinar through ONLINE Mode will be organized.
3. Dr. Pooja Tiwari will be the convener of above National Webinar with Dr. Manisha Amte as Secretary & Dr. Farhat Mansoori, Dr. Santosh Upadhyay, Dr. Naveen Verma & Dr. Vaishali Gupta as Members.
4. The above National Webinar will be organized with the participation & cooperation of Department of Sociology.
5. The anchoring will be done by Dr. Farhat Mansoori, Assistant Professor-Sociology & Vote of Thanks will be given by Dr. Manisha Amte, Assistant Professor-Sociology.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Pooja Tiwari, Associate Professor, Sociology-Chairperson/Presiding Officer
- (2) Dr. Manisha Amte, Assistant Professor-Sociology-Member
- (3) Dr. Naveen Kumar Verma, Assistant Professor, Botany-Member
- (4) Dr. Vaishali Gupta, Assistant Professor, Botany-Member
- (5) Dr. Santosh Upadhyay, Assistant Professor, Sociology-Invited Member
- (6) Dr. Farhat Mansoori, Assistant Professor, Sociology-Invited Member
- (7) Smt. Pooja Bobde, Director-IT International Public School, Bichhua

ATTENDANCE SHEET

Sr. No.	Name	Designation	Signature
01.	Dr. Pooja Tiwari	Associate Professor-Sociology	
02.	Dr. Manisha Amte	Assistant Professor-Sociology	
03.	Dr. Naveen Kumar Verma	Assistant Professor-Botany	
04.	Dr. Vaishali Gupta	Assistant Professor-Botany	
05.	Dr. Santosh Upadhyay	Assistant Professor-Sociology	
06.	Dr. Farhat Mansoori	Assistant Professor-Sociology	
07.	Smt. Pooja Bobde	Director-IT International Public School, Bichhua	


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**Internal Committee- Sexual Harassment of Women at Workplace
(Prevention, Prohibition & Redressal) Act, 2013**

MINUTES OF THE MEETING

Date : 29-11-2021
Place : Room No. 6
Nodal Officer : Dr. Pooja Tiwari, Associate Professor-Sociology
Members : Dr. Manisha Amte, Assistant Professor-Sociology
Dr. Vaishali Gupta, Assistant Professor-Botany
Dr. Naveen Kumar Verma, Assistant Professor-Botany
Smt. Pooja Bobde, Director-IT International Public
School, Bichhua

The Meeting of Internal Committee has been organized jointly with Women Cell of College.

AGENDA OF MEETING:

Organization of Camp in the nearby villages for awareness on the Legal Rights of Women.

DECISION TAKEN IN MEETING:

The following decision have been taken unanimously:-

1. As decided in the previous Meeting dated 04/10/2021, an awareness programme will be organized on 30/11/2021 in the nearby village SAMARBOH for giving information to the women of the village regarding Women Empowerment, Legal Rights & Sanitation.
2. A door-to-door campaign will be organized in the nearby village SAMARBOH to make the women aware of their Rights.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Pooja Tiwari, Associate Professor, Sociology-Chairperson/Presiding Officer
- (2) Dr. Sakshi Sahare, Assistant Professor, Physics- Invited Member
- (3) Dr. Vaishali Gupta, Assistant Professor, Botany-Member
- (4) Smt. Meena Thakre, Assistant Professor, Geography- Invited Member
- (5) Dr. Farhat Mansoori, Assistant Professor, Sociology-Invited Member
- (6) Dr. Manisha Amte, Assistant Professor-Sociology-Member

ATTENDANCE SHEET

Sr. No.	Name	Designation	Signature
01.	Dr. Pooja Tiwari	Associate Professor-Sociology	
02.	Dr. Sakshi Sahare	Assistant Professor-Physics	
03.	Dr. Vaishali Gupta	Assistant Professor-Botany	
04.	Smt. Meena Thakre	Assistant Professor-Geography	
05.	Dr. Farhat Mansoori	Assistant Professor-Sociology	
06.	Dr. Manisha Amte	Assistant Professor-Sociology	
07.	Smt. Pooja Bobde	Director-IT International Public School, Bichhua	



Chairperson/Presiding Officer



Principal

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**Internal Committee- Sexual Harassment of Women at Workplace
(Prevention, Prohibition & Redressal) Act, 2013**

MINUTES OF THE MEETING

Date : 20-01-2022
Place : IQAC Room (Administrative Wing)
Nodal Officer : Dr. Pooja Tiwari, Associate Professor-Sociology
Members : Dr. Manisha Amte, Assistant Professor-Sociology
Dr. Vaishali Gupta, Assistant Professor-Botany
Dr. Naveen Kumar Verma, Assistant Professor-Botany
Smt. Pooja Bobde, Director-IT International Public
School, Bichhua

REVIEW OF THE PREVIOUS MEETING:

1. As decided in the previous Meeting ,Cyber Awareness Programme has been organized on 11/10/2021.
2. As decided in the previous Meeting ,an Awareness Programme in the nearby village SAMARBOH for giving information to the women of the village regarding Women Empowerment, Legal Rights & Sanitation has been completed on 30/11/2021.

AGENDA OF MEETING:

1. Organization of ONLINE Workshop.
2. Gender Equality & Save Girl Child Programmes.
3. Other Programmes

DECISION TAKEN IN MEETING:






The following decision have been taken unanimously:-

1. ONLINE Workshop will be organized in the Month of February, 2022.
2. Gender Equality & Save Girl Child Programmes will be organized in the Month of February, 2022.
3. Other Programmes will be organized.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Pooja Tiwari, Associate Professor, Sociology-Chairperson/Presiding Officer
- (2) Dr. Manisha Amte, Assistant Professor-Sociology-Member

ATTENDANCE SHEET

Sr. No.	Name	Designation	Signature
01.	Dr. Pooja Tiwari	Associate Professor-Sociology	
02.	Dr. Manisha Amte	Assistant Professor-Sociology	
03.	Dr. Naveen Kumar Verma	Assistant Professor-Botany	
04.	Dr. Vaishali Gupta	Assistant Professor-Botany	
05.	Smt. Pooja Bobde	Director-IT International Public School, Bichhua	


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**Internal Committee- Sexual Harassment of Women at Workplace
(Prevention, Prohibition & Redressal) Act, 2013**

MINUTES OF THE MEETING

Date : 11-02-2022
Place : Room No.5
Nodal Officer : Dr. Pooja Tiwari, Associate Professor-Sociology
Members : Dr. Manisha Amte, Assistant Professor-Sociology
Dr. Vaishali Gupta, Assistant Professor-Botany
Dr. Naveen Kumar Verma, Assistant Professor-Botany
Smt. Pooja Bobde, Director-IT International Public
School, Bichhua

AGENDA OF MEETING:

1. Organization of ONLINE National Workshop.
2. ONLINE Webinar on Legal Rights of Girls & Gender Equality.

DECISION TAKEN IN MEETING:

The following decision have been taken unanimously:-

1. ONLINE National Workshop will be organized on 21/02/2022 in which Dr. Geetanjali Kapoor, Founder-New Age Women, New Delhi will be invited as Main Speaker.
2. ONLINE Webinar on Legal Rights of Girls & Gender Equality will be organized on 28/02/2022 in which Dr. Sadhna Khare, Professor, Chhatisgarh & Sushri Aaradhna Bhargav, Advocate & Social Worker will be invited as Main Speakers.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Pooja Tiwari, Associate Professor, Sociology-Chairperson/Presiding Officer
- (2) Dr. Manisha Amte, Assistant Professor-Sociology-Member
- (3) Dr. Naveen Kumar Verma, Assistant Professor, Botany-Member
- (4) Dr. Vaishali Gupta, Assistant Professor, Botany-Member

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Sr. No.	Name	Designation	Signature
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04.	Naveen Kumar Verma	Assistant Professor-Botany	
05.	Smt. Pooja Bobde	Director-IT International Public School, Bichhua	

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**Internal Committee- Sexual Harassment of Women at Workplace
(Prevention, Prohibition & Redressal) Act, 2013**

MINUTES OF THE MEETING

Date : 07-03-2022
Place : Room No.5
Nodal Officer : Dr. Pooja Tiwari, Associate Professor-Sociology
Members : Dr. Manisha Amte, Assistant Professor-Sociology
Dr. Vaishali Gupta, Assistant Professor-Botany
Dr. Naveen Kumar Verma, Assistant Professor-Botany
Smt. Pooja Bobde, Director-IT International Public
School, Bichhua

REVIEW OF THE PREVIOUS MEETING:

1. As decided in the previous Meeting ,Activity of 21/02/2022 has been completed.
2. As decided in the previous Meeting ,Activity of 21/02/2022 has been completed.
3. The work under Other Programmes is incomplete.

AGENDA OF MEETING:

1. Organization of Programme at One Stop Center, Chhindwara.
2. Dissemination of information of Legal Rights to women in nearby village GONI.
3. Celebration of International Women Day on 8th March, 2022.

DECISION TAKEN IN MEETING:






The following decision have been taken unanimously:-

1. Awareness & Informative Programme at One Stop Center, Chhindwara will be organized by taking Girls there on tour.
2. Information on Legal Rights will be given to women in nearby village GONI in the next Month.
3. International Women Day will be celebrated on 8th March, 2022

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Pooja Tiwari, AssociateProfessor,Sociology-Chairperson/Presiding Officer
- (2) Dr. Vaishali Gupta, Assistant Professor,Botany-Member
- (3) Dr. Manisha Amte, Assistant Professor-Sociology-Member
- (4) Dr. Naveen Kumar Verma, Assistant Professor,Botany-Member
- (5) Smt. Pooja Bobde, Director-IT International Public School, Bichhua

ATTENDANCE SHEET

Sr. No.	Name	Designation	Signature
01.	Dr. Pooja Tiwari	Associate Professor-Sociology	
02.	Dr. Vaishali Gupta	Assistant Professor- Botany	
03.	Dr. Manisha Amte	Assistant Professor- Sociology	
04.	Dr. Naveen Kumar Verma	Assistant Professor-Botany	
05.	Smt. Pooja Bobde	Director-IT International Public School, Bichhua	


Chairperson/Presiding Officer


Principal
PRINCIPAL
Govt. College, Bichhua
Distt.-Chhindwara (M.P.) 480111

**OFFICE OF THE PRINCIPAL, GOVT. COLLEGE BICHHUA
DISTRICT- CHHINDWARA (M,P.)**



ACCREDITED BY NAAC "B" Dt. 09/06/2017

Ph.& Fax- 07162-259715, Mob. 9425425968

Email- hegcbicchh@mp.gov.in

**Internal Committee- Sexual Harassment of Women at Workplace
(Prevention, Prohibition & Redressal) Act, 2013**

MINUTES OF THE MEETING

Date : 05-08-2022
Place : Room No.5
Nodal Officer : Dr. Pooja Tiwari, Associate Professor-Sociology
Members : Dr. Manisha Amte, Assistant Professor-Sociology
Dr. Vaishali Gupta, Assistant Professor-Botany
Dr. Naveen Kumar Verma, Assistant Professor-Botany
Smt. Pooja Bobde, Director-IT International Public
School, Bichhua

REVIEW OF THE PREVIOUS MEETING:

1. Work relating to Point No.1 as decided in the previous Meeting dated 07/03/2022 is incomplete.
2. Work relating to Point No.2 as decided in the previous Meeting dated 07/03/2022 is incomplete.
3. Work relating to Point No.3 as decided in the previous Meeting dated 07/03/2022 has been completed & Programme has been organized .

AGENDA OF MEETING:

1. Completion of incomplete tasks regarding Point No.1 & 2.
2. Organization of Legal Literacy Programme on the National Legal Literacy Day.
3. Organization of OFF-LINE Workshop on Save Girl Child/Female Foeticide.

DECISION TAKEN IN MEETING:






The following decision have been taken unanimously:-

1. The incomplete tasks regarding Point No.1 & 2 will be completed.
2. Legal Literacy Programme will be organized on the National Legal Literacy Day in the Month of November, 2022.
3. OFF-LINE Workshop on Save Girl Child/Female Foeticide will be organized in the Month of December, 2022.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Pooja Tiwari, Associate Professor, Sociology-Chairperson/Presiding Officer
- (2) Dr. Manisha Amte, Assistant Professor-Sociology-Member
- (3) Dr. Naveen Kumar Verma, Assistant Professor, Botany-Member
- (4) Dr. Vaishali Gupta, Assistant Professor, Botany-Member
- (5) Smt. Pooja Bobde, Director-IT International Public School, Bichhua

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DISTRICT- CHHINDWARA (M,P,)

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**Internal Committee- Sexual Harassment of Women at Workplace
(Prevention, Prohibition & Redressal) Act, 2013**

MINUTES OF THE MEETING

Date : 30-12-2022
Place : IQAC Room (Administrative Wing)
Nodal Officer : Dr. Pooja Tiwari, Associate Professor-Sociology
Members : Dr. Manisha Amte, Assistant Professor-Sociology
Dr. Vaishali Gupta, Assistant Professor-Botany
Dr. Naveen Kumar Verma, Assistant Professor-Botany
Smt. Pooja Bobde, Director-IT International Public
School, Bichhua

REVIEW OF THE PREVIOUS MEETING:

1. Legal Literacy Programme was organized on National Legal Literacy Day in the Month of November.
2. One Day Workshop on "Female Foeticide: A Heinous Social Crime" was organized on 20/12/2022.
(Eminent Speaker- Dr. Shikha Sahu)
3. The incomplete work shall be completed at the earliest.

AGENDA OF MEETING:

1. Filling up of Questionnaire from Girls in the Next Month.
2. Separate Complaint Box in the college for Internal Committee.
3. Organization of Programmes : Awareness Programme on Security of Girls & Dropout of Girl Students.

DECISION TAKEN IN MEETING:






The following decision have been taken unanimously:-

1. Questionnaire will be filled from Girl Students in the Next Month.
2. A Separate Complaint Box in the college for Internal Committee will be made available.
3. Programmes : 'Awareness Programme on Security of Girls' & 'Programme on Dropout of Girl Students' will be organized in the next Month.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Pooja Tiwari, Associate Professor, Sociology-Chairperson/Presiding Officer
- (2) Dr. Manisha Amte, Assistant Professor-Sociology-Member
- (3) Dr. Naveen Kumar Verma, Assistant Professor, Botany-Member
- (4) Dr. Vaishali Gupta, Assistant Professor, Botany-Member
- (5) Smt. Pooja Bobde, Director-IT International Public School, Bichhua

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Email- hegcbichh@mp.gov.in

**Internal Committee- Sexual Harassment of Women at Workplace (Prevention,
Prohibition & Redressal) Act, 2013**

MINUTES OF THE MEETING

Date	: 09-02-2023
Place	: Room No.5
Time	: 3.30 PM
Nodal Officer	: Dr. Pooja Tiwari, AssociateProfessor-Sociology
Members	: Dr. Manisha Amte, Assistant Professor-Sociology Dr. Vaishali Gupta, Assistant Professor-Botany Dr. Naveen Kumar Verma, Assistant Professor-Botany Smt. Pooja Bobde, Director-IT International Public School, Bichhua

REVIEW OF THE PREVIOUS MEETING:

1. The work of filling up of Questionnaire, Interview & Schedule is going on. ONLINE Google Forms are also being filled.
2. A big complaint box is proposed to be installed in the college.
3. The incomplete work shall be completed at the earliest.

AGENDA OF MEETING:

1. Dissemination of information to village women about their legal rights, Govt. Schemes etc. .
2. Celebration of International Women Day.
3. Workshop to be organized by Internal Committee.

DECISION TAKEN IN MEETING:






The following decision have been taken unanimously:-

1. Information will be given to village women about their legal rights, Govt. Schemes etc. .
2. International Women Day will be celebrated on 8th March, 2023.
3. A Workshop will be organized by Internal Committee.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Pooja Tiwari, AssociateProfessor,Sociology-Chairperson/Presiding Officer
- (2) Dr. Vaishali Gupta, Assistant Professor,Botany-Member
- (3) Dr. Manisha Amte, Assistant Professor-Sociology-Member
- (4) Dr. Naveen Kumar Verma, Assistant Professor,Botany-Member
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Internal Committee- Sexual Harassment of Women at Workplace
(Prevention, Prohibition & Redressal) Act, 2013

MINUTES OF THE MEETING

Date : 17-04-2023
Place : IQAC Room (Administrative Wing)
Nodal Officer : Dr. Pooja Tiwari, Associate Professor-Sociology
Members : Dr. Manisha Amte, Assistant Professor-Sociology
Dr. Vaishali Gupta, Assistant Professor-Botany
Dr. Naveen Kumar Verma, Assistant Professor-Botany
Smt. Pooja Bobde, Director-IT International Public School, Bichhua

REVIEW OF THE PREVIOUS MEETING:

1. The work of Point No. 1 of previous meeting is pending.
2. Celebration of International Women Day could not be organized on 08/03/2023 due to Public Holiday on 08/03/2023, the Programme was held on 13/03/2023 in college.
3. The work of Point No. 3 of previous meeting is pending.

AGENDA OF MEETING:

1. Dissemination of information to village women about their legal rights, Govt. Schemes etc. .
2. Organization of Workshop by Internal Committee.
3. Filling up of Feedback Form from Women/Girls.

DECISION TAKEN IN MEETING:






The following decision have been taken unanimously:-

1. Information will be given to women of nearby villages about their legal rights, Govt. Schemes etc. in the Month of April (Probable Date- 19/04/2023).
2. A Workshop will be organized by Internal Committee in the last week of April in which Woman TI from Bichhua/Chourai will be invited. .
3. Feedback Form from Women/Girls will be filled up.

MEMBERS PRESENT IN THE MEETING:

- (1) Dr. Pooja Tiwari, Associate Professor, Sociology-Chairperson/Presiding Officer
- (2) Dr. Manisha Amte, Assistant Professor-Sociology-Member
- (3) Dr. Naveen Kumar Verma, Assistant Professor, Botany-Member
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