

**OFFICE OF THE PRINCIPAL, GOVT. COLLEGE BICHHUA,  
DISTRICT- CHHINDWARA (M.P.)**



**ACCREDITED BY NAAC "B" Dt. 09/06/2017**

**Ph.& Fax- 07162-259715, Mob. 9425425968**

**Email- hegcbicchh@mp.gov.in**

**STUDENT GRIEVANCE REDRESSAL CELL  
(Minutes of the Meeting)**

Date : 25-09-2020  
Place : Department of Physics  
Nodal Officer : Dr. Sakshi Sahare, Asstt, Professor-Physics  
Members : (1) Mr. Atmaram Solanki, Asstt, Professor-Economics  
(2) Mr. Ramprakash Dehriya, Asstt, Professor-Geography  
(3) Ku. Shraddha Aarmo, Guest Faculty- Zoology

**AGENDA OF MEETING:**

The following points have been discussed in the meeting:-

1. Complaint Box has been opened in front of Cell Members.
2. There is no complaint available in the Complaint Box.
3. Maintenance of Garden.
4. Sanitizer.

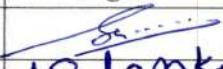
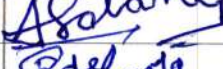


**REVIEW OF PROGRESS OF WORK ON DECISION TAKEN IN PREVIOUS MEETING:**

1. The proposal for the formulation of various policies have been forwarded to the Administrative Management & Performance Evaluation Cell of IQAC.

**MEMBERS PRESENT IN THE MEETING:**

- (1) Dr. Sakshi Sahare, Asstt. Professor, Physics- Nodal Officer
- (2) Mr. Atmaram Solanki, Asstt, Professor, Economics-Member
- (3) Mr. Ramprakash Dehriya, Asstt, Professor, Geography-Member
- (4) Ku. Shraddha Aarmo, Guest Faculty, Zoology-Member

**ATTENDANCE SHEET**

Sr. No.	Name	Designation	Signature
01.	Dr. Sakshi Sahare	Asstt. Professor-Physics	
02.	Mr. Atmaram Solanki	Asstt, Professor-Economics	
03.	Mr. Ramprakash Dehriya	Asstt, Professor-Geography	
04.	Ku. Shraddha Aarmo	Guest Faculty- Zoology	

  
**Nodal Officer**

  
**Principal**

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**STUDENT GRIEVANCE REDRESSAL CELL  
(Minutes of the Meeting)**

Date : 01-01-2021  
Place : Department of Physics  
Nodal Office : Dr. Sakshi Sahare, Asstt, Professor-Physics  
Members : (1) Mr. Atmaram Solanki, Asstt, Professor-Economics  
(2) Mr. Ramprakash Dehriya, Asstt, Professor-Geography

**AGENDA OF MEETING:**

The following points have been discussed in the meeting:-

1. Complaint Box has been opened in front of Cell Members.
2. There is no complaint available in the Complaint Box.
3. Sanitary Pad Machine for Girls.

**REVIEW OF PROGRESS OF WORK ON DECISION TAKEN IN PREVIOUS MEETING:**

1. Sanitizer Machine installed in the college for students.
2. Various Policies of the college have been formulated by Administrative Management & Performance Evaluation Cell of IQAC in consultation with concerned Department/Cell/Committee & approved by the Principal.

**MEMBERS PRESENT IN THE MEETING:**

- (1) Dr. Sakshi Sahare, Asstt. Professor, Physics- Nodal Officer
- (2) Mr. Atmaram Solanki, Asstt, Professor, Economics-Member
- (3) Mr. Ramprakash Dehriya, Asstt, Professor, Geography-Member

**ATTENDANCE SHEET**

Sr. No.	Name	Designation	Signature
01.	Dr. Sakshi Sahare	Asstt. Professor-Physics	
02.	Mr. Atmaram Solanki	Asstt, Professor-Economics	
03.	Mr. Ramprakash Dehriya	Asstt, Professor-Geography	

Nodal Officer

Principal  
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**STUDENT GRIEVANCE REDRESSAL CELL**

**(Minutes of the Meeting)**

Date : 10-03-2021  
Place : Department of Physics  
Nodal Officer : Dr. Sakshi Sahare, Asstt, Professor-Physics  
Members : (1) Mr. Atmaram Solanki, Asstt, Professor-Economics  
(2) Mr. Ramprakash Dehriya, Asstt, Professor-Geography

**AGENDA OF MEETING:**

The following points have been discussed in the meeting:-

1. Complaint Box has been opened in front of Cell Members.
2. There is no complaint available in the Complaint Box.
3. Vending Machine.
4. CCE
5. Offline Classes

**REVIEW OF PROGRESS OF WORK ON DECISION TAKEN IN PREVIOUS MEETING:**

1. Student Grievance Redressal Policy has been approved by the Principal.

**MEMBERS PRESENT IN THE MEETING:**

- (1) Dr. Sakshi Sahare, Asstt. Professor, Physics- Nodal Officer
- (2) Mr. Atmaram Solanki, Asstt, Professor, Economics-Member
- (3) Mr. Ramprakash Dehriya, Asstt, Professor, Geography-Member

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Nodal Officer

Principal  
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## ORGANISATION-WIDE AWARENESS AND UNDERTAKINGS ON POLICIES WITH ZERO TOLERANCE



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Date: 2024.07.28  
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No. 1621/2020

Dated-27/03/2020

**ORDER**

After consideration of the draft proposal of Zero Tolerance Policy formulated & forwarded by IQAC to the Principal vide its Note Sheet No. 14/02/IQAC, dated 22/11/2019 as also considering the suggestions given by the Women Cell & Discipline Committee of College, the Zero Tolerance Policy of the college is hereby approved as under: -

**Zero Tolerance Policy**

The Government College Bichhua is committed to maintain high standards of discipline among students and also has in place a Code of Conduct & Ethics Policy. With a view to reinforcing its aim to maintain discipline among students, the college also aims to implement its Zero Tolerance Policy. The college has already in place Anti-Ragging Policy, Code of Conduct & Ethics Policy and Sexual Harassment Redressal Policy to maintain zero tolerance against acts of Ragging, Indiscipline & Sexual Harassment of Women.

**OBJECTIVES: -**

Govt. College Bichhua aims at the following objectives for the implementation of Zero Tolerance Policy: - :

- A. Maintenance of Discipline among Students of the College
- B. Prohibition for Sexual Harassment of Women at College
- C. Legal Assistance & Legal Awareness
- D. Prohibition of Ragging among Students of the College

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## MECHANISM FOR ZERO TOLERANCE

The Government College Bichhua has a transparent mechanism for Zero Tolerance as under:-

### **A. Maintenance of Discipline among Students of the College**

The College has a well constituted Students' Grievance Redressal cell to redress grievances of the students and a Discipline Committee to enforce discipline and take disciplinary action in the interest of maintaining discipline. The Committee also takes action against students/persons causing any damage to property of the College. The College organizes activities to create a spirit of unity among students and to instill values, rights, duties and responsibilities of good citizens committed to nation and society. The NSS and NCC are two integral bodies that conduct activities to inculcate patriotism among students.

### **B. Prohibition for Sexual Harassment of Women at College**

The College has a well constituted Women Cell to create awareness for social and Ethical issues among Girl students and staff. All complaints related to woman including sexual harassment are redressed by Woman Cell. The Women Cell conducts gender sensitizing Programs by organizing lectures and seminars. Women Cell takes care of the concerns of the Girl students of the College and sensitizes students about women's rights. The women cell organizes various awareness programs on Gender equality, Women literacy, Beti Padao-Beti Bachao etc to discourage the sexual-imbalance in the society.

### **C. Legal Assistance & Legal Awareness**

The Legal Assistance Cell organizes programs for awareness of students on legal issues & extends legal assistance if needed.

[2]

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#### D. Prohibition of Ragging among Students of the College

The College has a well constituted Anti-Ragging Committee to strictly prohibit Ragging in any form within the premises of College. The College also has in place an Anti-Ragging Policy. The college is consistently engaged in sensitization of students to our constitutional obligations to make students as a good citizen.



**PRINCIPAL**  
Govt. College, Bichhua  
Distt. Chhindwara (M.P.) 480111  
Bichhua, Dated-27/03/2020

Endorsement No. 1622/2020

Copy to: -

1. Coordinator, IQAC Govt. College Bichhua for information.
2. Head of the Departments, Govt. College Bichhua,
3. Nodal Officer, Women Cell, Govt. College Bichhua,
4. Nodal Officer, Discipline Committee, Govt. College Bichhua,  
for information & necessary action.
5. Order Book.



Principal  
**PRINCIPAL**  
Govt. College, Bichhua  
Distt. Chhindwara (M.P.) 480111

[3]

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## MECHANISMS FOR SUBMISSION OF ONLINE/OFFLINE STUDENTS' GRIEVANCES



**ZERO TOLERANCE POLICY**





# Office of the Principal, Government College Bichhua Chhindwara (M.P.) 480111



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## MECHANISMS FOR SUBMISSION OF ONLINE/OFFLINE STUDENTS' GRIEVANCES



## ***STUDENT GRIEVANCES COMMITTEE MEETING MINUTES***

Vision - "The grievance Redressal cell"

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.

Mission - The grievance Redressal cell (GRC) mission to look into the complaints lodged by any student and redress it as per requirement. The students can state their grievance regarding any academic and non academic matter within the campus through the online and grievance/suggestion box.

According to order of principal, Government College Bichhua, dist- Chhindwara (M.P.) 480111.

S.No./68/2019, Bichhua date- 15/09/2019

Nodal Officer: Dr. Sakshi Sahare

Assistant Professor (Physics)

Assistant Nodal Officer: Dr. Aashish Meshram

Guest Faculty - Political Science

Member: 1. Dr. Tabassum Ansari

Guest Faculty - Botany

2. Dr. Shashikala Patel

Guest Faculty - Geography.

Session - 2019 - 20 (5)

Date : 18/07/2019

Place : Physic

Nodal Officer: Dr. Sakshi Sahane

Assistant Nodal Officer: Dr. Aashish Meshram

Members : 1. Dr. Tabassum Ansari

2. Dr. Shashikala Patel.

### Agenda of meeting.

The following points have been discussed in the meeting:

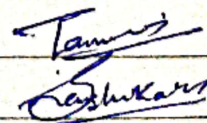
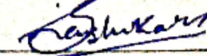
1. The discussion has been done for the students.
2. Sanitary machine
3. New books
4. C.C.E.

### Discussion:

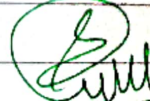
1. Sanitary machine will be demanded by the cell for girls students.
2. New books which are concerned with new syllabus will be demanded by the cell.
- 3.

### Members present in the meeting.

1. Dr. Sakshi Sahane
2. Dr. Aashish Meshram.
2. Dr. Tabassum Ansari
4. Dr. Shashikala Patel.

Seen



18/07



Session: 2019-20 (II)

Date: 17/09/2019

Place: Physic Department

Nodal Officer: Dr. Sakshi Sahare

Assistant Nodal Officer: Dr. Aashish Meshram

Members: 1. Dr. Tabassum Ansari

2. Dr. Shashikala Patel

Agenda of Meeting.

The following points have been discussed in the meeting:

1. The discussion has been done by the cell for students.
2. Complaint box has been opened in front of cell.
3. There is no complaint available in the box.
4. Annual day.

Review of the progress of work on decision taken in previous meeting.

1. ICAC has taken our demand in their agenda in the meeting held on 22/07/19
2. C.C.E. grievance has also solved by concerned department.

Member Present in the meeting:

1. Dr. Sakshi Sahare
2. Dr. Aashish Meshram
3. Dr. Tabassum Ansari
4. Dr. Shashikala Patel

Secy  
(Signature)

Session 2019-20 III

Date 25/12/2019

Place : Physics

Nodal Officer: Dr. Sakshi Sahare

Assistant Nodal Officer: Dr. Aashish Meshram

Members: 1. Dr. Tabssum Ansari

2. Dr. Shashikala Patil.

Agenda of meeting

The following points have been discussed in the meeting

1. Annual day should be organized by the college for students.
2. Complaint box has been opened in front of cell members
3. There ~~are~~ no complaint available in the box

Review of the progress of work on decision taken in previous meeting.

1. Annual day date has decided in the meeting of IQPC.

Member present in the meeting

1. Dr. Sakshi Sahare

2. Dr. Aashish Meshram

3. Dr. Tabssum Ansari

4. Dr. Shashikala Patil.

Seen

Cell  
25/12/19



## Session 2019-20 (IV)

Date: 13/03/2020

Place: Physics

Nodal Officer: Dr. Sakshi Sahare

Assistant Nodal Officer: Dr. Anshul Meshram

Members: 1. Dr. Tabassum Ansari

2. Dr. Shashikala Patil

## Agenda of meeting

The following point has been discussed in the meeting.

1. For conducting college different policies are needed like

(i) Grievance policy

(ii) Anti-ragging policy

(iii) Code of conduct for (a) principle

(b) teaching staff

(c) Non teaching staff

(d) students

(iv) Sexual Harassment redressal policy

(v) Infrastructure maintenance policy

(vi) Research policy

(vii) Green Initiative Policy

(viii) Slow learner and advance learner policy

(ix) etc.

Review of the progress of work on decisions taken in previous meetings

1. Annual day has done in last week of February.

Members present in the meeting:

1. Dr. Sakshi Sahare

2. Dr. Anshul Meshram

3. Dr. Shashikala Patil



Session 2020-21. (T)

Date: 25/03/2020

Place: Physics

Physics

Nodal Officer: Dr. Sakshi Sahare

Members: 1. Mr. Ashwaram Solanki

(Assistant Professor Economics)

2. Mr. Ramprakash Dohariya,

(Assistant Professor Geography)

3. Ku. Shradha Armo

(Guest Faculty - Zoology)

Agenda of meeting

1. Complaint box has been opened in front of cell members
2. There is no complaint available in the box
3. Maintenance of garden.
4. Sanitizer

Review of the progress of work on decisions taken in previous meetings:

1. All the policies has made by different ~~member~~   
concern cell.

Members present in the meeting:


1. Dr. Sakshi Sahare

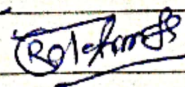
2. Mr. Ashwaram Solanki

3. Mr. Ramprakash Dohariya

4. Ku. Shradha Armo.

Secy  


  
 Ashwaram Solanki

  
 Ramprakash Dohariya

Session 2020-21 (II)

Date: 01/01/2021

Place: Physics Lab.

Nodal Officer: Dr. Sakshi Sahare

Members: 1. Mr. Abhram Solanki

2. Mr. Ramprakash Dehariya

3.

Agenda of meeting:

1. Complaint box has been opened in front of cell members

2. There is no complaint available in the box.

3. Sanitary pad machine for girls students.

Review of the progress of work on decision taken in previous meeting

1. Sanitizer machine installed in college for girls students.

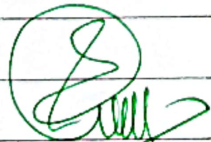
Members present in the meeting

1. Dr. Sakshi Sahare

2. Mr. Abhram Solanki

3. Mr. Ramprakash Dehariya

Seen



01/01/21



Session 2020-21

(III)

Date: 10/03/2021

Place: Physics Lab

Nodal Officer: Dr. Sakshi Sahare.

Members: 1. Mr. Abhiman Solanki

2. Mr. Ramprakash Dehariya

Agenda of meetings

1. Complaint box has been opened in front of cell.
2. There is no complaint available in the box.
3. Winding machines.
4. C.C.E.
5. Offline classes.

Review of the progress of work on decision taken in previous meetings:

1.

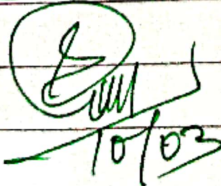
Members present in the meeting:

1. Dr. Sakshi Sahare

2. Mr. Abhiman Solanki

3. Mr. Ramprakash Dehariya

Seen


  
10/03



Session 2021-22 (I)

Date : 02/07/2021

Place : Physics Lab

Nodal Officer: Dr. Sakshi Sahare

Members : Mr. Ashmaran Solanki

Mr. Ramprakash Delariya.

Agenda of meeting:

1. Complaint box has been opened in front of cell.
2. There is no complaint found in the box.
3. Admission related issues

Review of the progress of work on decision taken in previous meeting.

1. Wending machine has installed in college.
2. CCE marks has shown to the students and solved their CCE related problems.
3. After covid-19 offline classes are started.

Member presents in the meeting.

1. Dr. Sakshi Sahare
2. Mr. Ashmaran Solanki *Ashmaran Solanki*
3. Mr. Ramprakash Delariya *Ramprakash Delariya*

Seen

*[Signature]*  
03/07

Session 2021-22 (II)

Date: 25/10/2021

Place: Physics lab.

Nodal Officer: Dr. Sakshi Sahare

Members: Mr. Ashwaram Solanki

Mr. Ramprakash Dehariya.

Agenda of meeting:

1. Complaint box has been opened in front of all.
2. There is no complaint available in the box.
3. Sanitary pad for girls.

Review of the progress of work on decisions taken in progress.

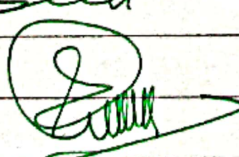
2. Admission related progress are solved by admission committee.

Members present in the meeting.

1. Dr. Sakshi Sahare

2. Mr. Ashwaram Solanki

2. Mr. Ramprakash Dehariya.

Seen  




Session 2021-22

Date : 21/04/2022

Place : Physics Lab.

Nodal Officer: Dr. Sakshi Sahare.

Members : Mr. Abhinarav Solanki

Mr. Ramprakash Dehariya.

Agenda of meeting.

1. Complaint box has been opened in front of cell.
2. There is no complaint available in the box
3. New education policy.

Review of the progress of work on decession taken in progress.

4. Sentary pad machine installed in the college.

Members present in the meeting.

1. Dr. Sakshi Sahare

2. Mr. Abhinarav Solanki

3. Mr. Ramprakash Dehariya.

Secy

21/04